

MAY 7, 2026

TECHNICIAN, PRODUCTION AND EVENTS SUPPORT

POSITION NUMBER: 00162986

POSITION STATUS: Temporary – 1 year, Full-Time

DIVISION: Technologies

DEPARTMENT: Technical Resources

SALARY RANGE: 07 (under review) – \$68,070 to \$84,497

UNION CATEGORY: CUPE

FLEXIBILITY PROFILE: On-Site

LOCATION: Montreal

Are you passionate about great storytelling, about exploring the issues that matter, about pushing the boundaries in new audiovisual experiences? So are we. As Canada's public producer and distributor, the National Film Board has been telling the country's stories and pioneering breakthroughs in virtually every field of audiovisual content since 1939. But to do this, we need a team that truly reflects the richness and diversity of Canada. If you'd like to be a part of this team—and part of the NFB's incredible legacy—we'd love to hear from you.

SUMMARY OF DUTIES

Technical support for production (documentary, animation, creative services)

Collaborates with production teams to adapt and use visual content for LED video walls; provides technical support to production teams, helps adjust lighting before and during shoots, and ensures that equipment is working properly and optimized according to technical specifications. Calibrates LED video walls and performs preventive and corrective maintenance on technical equipment. Supports internal specialized support and technical direction teams on various projects, including animation, throughout all production phases.

Technical support for events and programming in NFB public spaces

Works variable hours, including evenings and weekends, to provide on-site technical support during events held in public spaces at NFB headquarters in the Balmoral building (mainly in the NFB Space and the Alanis Obomsawin Theatre). Coordinates all technical aspects (audio, image, installations, recordings, etc.) related to the design of the NFB Space, including managing equipment and its software or operating solutions. Assists the projection team during events held in the Alanis Obomsawin Theatre.

MAIN RESPONSIBILITIES

Provides technical support to production teams and film crews using the NFB Space:

- Ensures that LED video walls, lighting, workstations and all related equipment are updated, calibrated and functioning properly.
- Displays visual content on LED video walls using 3D software or appropriate video players.
- Ensures the proper functioning of screens, lighting systems and all other equipment prior to, during and after shoots.
- Provides technical support to production teams for adjustments, synchronization and operation of equipment prior to, during and after shoots.
- Performs maintenance and troubleshooting on LED walls and production equipment; ensures that documentation and operating and maintenance procedures are up to date.
- Installs and operates audiovisual, computer and technical equipment, including motorized bridges, hanging grids and design elements in the NFB Space.
- As needed, suggests improvements to technologies and equipment; ensures that new equipment is integrated into the NFB Space.

- Writes, updates and revises technical documents related to the NFB Space; ensures that this documentation is shared with NFB Space users.

Provides production technical support in the NFB's various production spaces:

- Assists internal specialized support and technical direction teams in supporting production projects, from the development phase through to production.
- Participates, as needed, in the maintenance and technical support of workstations and production equipment, while ensuring that inventory is kept up to date, managing reservations and assignments.
- Coordinates with the technologists' team to resolve technical issues and handle upgrade requests.

Provides on-site technical support during events held in NFB public spaces and other locations:

- Completes logistical preparation for locations and installs equipment according to instructions provided by the NFB Space's programming team.
- Receives multimedia equipment, checks its compatibility and updates the content of monitors and digital displays in public spaces and common areas at the NFB.
- During events and/or for the programming of public spaces (immersive and interactive installations, animation stations, etc.), serves as the technical liaison with external partners, internal Technical Resources teams (Alanis Obomsawin Theatre), and other internal teams, primarily production studios:
 - Assesses needs, verifies that the necessary technical equipment is available and functional, and handles installation;
 - If necessary, researches and proposes solutions to any issues that arise, including hiring external resources to carry out the activity;
 - Actively participates in the smooth running of internal activities and provides technical support during events.
- Helps prepare the screening room and ensure presentations and events in the Alanis Obomsawin Theatre run smoothly; resolves any technical issues in real time and assists projectionists, including by operating sound (PA mixing) and online streaming (vMix) systems.

REQUIRED TRAINING, KNOWLEDGE AND EXPERIENCE

- College diploma in a field related to media arts and technology, electronics specializing in audiovisual techniques, or equivalent;
- Minimum of five (5) years of experience or equivalent combination of training and experience in technical support in a film environment;
- Experience in event planning;
- Knowledge of the filmmaking process, technical requirements for filming, and digital-imaging processes applied to film;
- Experience in configuring animation and video production tools, including professional audiovisual equipment and specialized software such as Adobe Suite, Resolve, etc.;
- Bilingualism in both official languages (French and English), oral and written.

SKILLS REQUIRED

- Available to work variable hours, including evenings, weekends and overtime;
- Excellent ability to manage multiple tasks simultaneously, with an organized, disciplined approach to work; able to adapt to changing priorities and timelines;
- Excellent ability to work and communicate effectively within multidisciplinary teams (technical and creative);
- Excellent ability to provide quality service tailored to customer needs;
- Ability to work under pressure and make quick decisions;

- Sense of responsibility and adaptability.

Qualified candidates who are interested in this position are invited to submit their application online, via the web page [Work at the NFB](#), by **MAY 20, 2026**.

The NFB is committed to building a skilled, diverse workforce that's reflective of Canadian society. It promotes initiatives such as employment equity and encourages candidates to voluntarily indicate in their cover letter if they are a woman, a member of a First Nations group, Inuk, Métis, a person with a disability, or a member of a visible-minority group.

The NFB is also committed to developing inclusive, barrier-free selection processes and work environments. Feel free to advise us of any accommodation needs.

Please note that only applicants selected for an interview will be contacted.