

# THE NFB IS HIRING!

The National Film Board of Canada is hiring an **EXECUTIVE PRODUCER** to work in the English Program's Ontario Studio!

The National Film Board (NFB) is Canada's public producer of documentaries, animation and interactive/immersive stories.

As Canada's leading public storyteller, we work with some of the country's finest filmmakers and storytellers to bring stories about Canadian lives, perspectives and experiences to domestic and global audiences.

NFB production studios encourage a crafted approach to audiovisual creation, providing a space where artists can take creative risks and experiment with new ways of telling stories, and a culture that forefronts voices, stories and perspectives that are typically underrepresented on Canadian screens. We are committed to advancing and strengthening diverse and Indigenous creators and media in Canada.

The Ontario Studio is one of the five production studios from coast to coast that make up the NFB's English Program. English Program is one of two production poles within the NFB's Creation and Innovation Division.

*In keeping with the NFB's commitment to providing a Canadian lens on the world while combatting racism and systemic discrimination, among the qualified applicants, **preference will be given to individuals with firsthand experience with such issues, notably members of underrepresented communities such as First Nations, Métis, Inuit, Black or racialized groups, persons of colour, and/or persons with a disability.***

## YOUR OPPORTUNITY

- The unique, permanent and full-time Executive Producer position in the Ontario Studio.
- You'll be based in our accessible downtown Toronto office and will be part of an exciting and dynamic workplace, where a number of ambitious projects are currently underway. You'll also have opportunities to work remotely, on reserve, and/or within your community.
- Your role will be to:
  - Contribute to the process of reflecting on and developing programming priorities and strategies for the Ontario studio and for the Creation and Innovation Division as a whole;
  - Creatively conceptualize and develop strategies for the Studio's programming and documentary production, based on the vision of the Creation and Innovation Division and in alignment with the NFB's Strategic Plan
  - Manage the studio's human resources in accord with the NFB's values and policies and in line with the applicable collective agreements;
  - Collaborate closely with your creator community by maintaining ongoing dialogue and showing transparency in project selection and current activities;
  - Seek out business opportunities and strive to establish productive partnerships for the NFB, which includes finding external funding sources;
  - Keep your team members informed on the key directions, objectives and strategies to be pursued, and act as the Studio's spokesperson with internal and external collaborators.
- You'll join a world-class, coast-to-coast team of NFB producers whose work is awarded at the Oscars, Webbys, CSAs, etc. and showcased at premiere international festivals, including TIFF, Sundance, Tribeca, Hot Docs, VIFF, IDFA, Berlin, Annecy and Cannes.

## **ABOUT YOU**

- You hold a university degree in arts, media or equivalent training, combined with a minimum of 11 years of relevant experience in documentary film production, including 7 years as a producer, and your portfolio attests to your achievements and successes.
- You have a solid understanding of the artistic, technical and administrative aspects of all stages of documentary production—project analysis, development and writing of project proposals, pre-production, shooting and post-production—and you have experience negotiating contracts and rights.
- You have natural ability to demonstrate leadership, you are comfortable developing strong interpersonal relationships and communicating effectively.
- You have excellent cross-cultural skills and the ability to foster strong relationships with diverse partners, communities and creators.
- You know the industry issues and stories in the Ontario region and have demonstrable skills in connecting with a broad range of communities and creators.
- You're fluent in English, both orally and in writing.

Under the [Policy on COVID-19 Vaccination](#), new employees are required to be fully vaccinated as a condition of employment, unless accommodated due to certified medical contraindications, religion or other prohibited grounds under the *Canadian Human Rights Act*.

**The NFB is partnering with BIPOC Executive Search to support the search. Interested applicants can send their resumé to Helen Mekonen by e-mailing [hmekonen@bipocsearch.com](mailto:hmekonen@bipocsearch.com) by May 18, 2022.**

*The NFB is committed to developing inclusive, barrier-free selection processes and work environments. **Candidates requiring accommodation will be supported in the process.***

*Please note that only applicants selected for an interview will be contacted.*