

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING

June 8th, 2026 – 5:00 p.m.
Ashmont Public Library

Minutes

Maria Cueva, Chairperson
Zan Reilly, Vice-Chairperson
Patricia Miller
Maxine Fodness
Dale Hedrick
Allison Dwyer, Secretary/Treasurer
Corina Idzan, Ashmont Librarian Manager
Phyllis Corbiere, Observer

Regrets:
Charlene Corbiere, Mallaig Librarian Manager

1. Call to Order @ 5:04 p.m.
2. Minutes of February 23rd, 2026, Board Meeting

Motion by Zan Reilly to accept minutes as presented. Carried.

3. Additions to Agenda and Acceptance of Agenda

The following item was added to the agenda: 8.3 Ashmont library manager's request for additional working hours.

Motion by Patricia Miller to accept agenda as amended.

4. Delegation

5. Financial

5.1 Treasurer's Report – Budget to Actual

Motion by Dale Hedrick to accept the Treasurer's Report. Carried.

6. Reports

6.1 Mallaig Public Library Manager

- Hosted various literacy nights, including Read My Shirt and Passport to Reading.
- Visitors attend monthly story time and watercolor painting
- Hosted a breathwork session one evening.

- Hosting a crotchet club 1-2 times a week.
- Held a stained-glass art session, which was well received. Hoping to host another this winter.
- A visitor came to host an adult Easter card painting session.
- The spring book fair had a lower-than-expected turnout but raised \$270.00 in free books for the library.
- A community member will host a 6-week Movement and Music Class.
- Partnering with FCSS over the summer to host story time and craft/activities on Thursdays.
- Hired a new librarian as the other librarian is retiring.
- The new school remains on schedule with the move in date expected to be in April 2027.

6.2 Ashmont Public Library Manager

- Conducted an online survey for patrons to provide feedback and suggestions regarding programs they like or would like to see offered in the future.
- Partnered with FCSS and Lakeland Employment Services to offer the Learners Education Class.
- Held a St. Patrick's Day coloring contest.
- Created three adult coloring kits, at the suggestion of a patron, which are available to loan patrons interested in trying a new hobby.
- Held a closed terrarium making class. Which was attended by 26 patrons.
- Spring book fair held in April raised nearly \$2000.00 for the library.
- The library is available for patrons to rent for various events and parties, such as Tupperware and Saladmaster demonstrations.
- Upcoming Events:
 - Partnering with a Dietitian from Lakeland Primary Care Network to host cooking classes.
 - Partnering with FCSS for a summer camp program. FCSS staff and their volunteers will come on Wednesdays and set up a variety of themed activities.
 - Hosting various crafts and activities throughout the summer for patrons to participate in.

7. Business Arising from Minutes

- 7.1 The Board received information that the County of St. Paul approved its final budget, which included an increase in funding to the County of St. Paul Library Board from \$66,000 to \$116,000.
- 7.2 A motion was previously made to reduce funds allocated to the Elk Point Municipal Library from \$46,000 to \$45,658 due to insufficient funds with the original budget allocation. Following the County of St Paul's increase in funding

to the library board, the board approved restoring the Elk Point Municipal Library's funding allocation to the original amount of \$46,000.

Motion by Dale Hedrick to accept the increase in funding from \$45,658 to \$46,000 that is being allocated to the Elk Point Municipal Library. Seconded by Zan Reilly. Carried.

- 7.3 With the additional funding received from the County of St. Paul, the Board discussed the allocation of the remaining funds. The Board approved allocating \$46,000 to the St. Paul Municipal Library.

Motion by Maxine Fodness to allocate \$46,000 to the St. Paul Municipal Library. Seconded by Patricia Miller. Carried.

8. New Business

- 8.1 The Board reviewed the Library Service Agreements. Following discussion, the Board approved an amendment requiring The St. Paul Municipal Library and the Elk Point Municipal Library to submit their approved budgets to the County of St. Paul Library Board by October 1 of each year.

Motion by Patricia Miller to approve the amended Library Service Agreements as presented. Carried.

- 8.2 The Board reviewed the proposed amendments to the Library Board Policies and Procedures, including:

- the addition of a records disposition section under Records Management (Policy 14(d));
- the addition of a pay structure for librarians during the Christmas Eve closure (Policy 8.5(h));
- updates to replace references to the Freedom of Information and Protection of Privacy (FOIP) legislation with the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA) in the applicable policies (Policies 2.9(g) and 12(a)); and
- revisions to Schedule "E" to reflect the 1.5% cost-of-living increase approved by County Council for the Library Manager and Library Clerk hourly wage grid, retroactive to January 1, 2026.

Motion by Dale Hedrick to approve the amendments to the Library Board Policies and Procedures as presented. Carried.

- 8.3 The Ashmont Public Library Manager requested an additional 30-60 minutes of working hours to accommodate the additional cleanup required following a cooking class.

Motion by Maxine Fodness to approve the additional hours for the Ashmont Public Library Manager. Carried.

9. Correspondence

- 9.1 NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next meeting will be held on Monday, September 28, 2026, at the Elk Point Municipal Library. The board scheduled an additional meeting for Monday, October 26, 2026, to be held in Council Chambers at the County of St. Paul Administration building.

11. Adjournment @ 5:35 p.m.

Date

Chairperson