

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

February 23, 2026 – 5:00 p.m.

Mallaig Public Library

Minutes

Maria Cueva, Chairperson

Zan Reilly, Vice-Chairperson

Patricia Miller

Maxine Fodness

Dale Hedrick

Allison Dwyer, Secretary/Treasurer

Corina Idzan, Ashmont Librarian Manager

Charlene Corbiere, Mallaig Librarian Manager

Phyllis Corbiere, Observer

1. Call to Order @ 5:22 p.m.
2. Minutes of November 24th, 2025, Board Meeting

Motion by Patricia Miller to accept minutes as presented. Carried.

3. Additions to Agenda and Acceptance of Agenda

Motion by Dale Hedrick to accept agenda as presented. Carried.

4. Delegation

5. Financial

5.1 Treasurer's Report – Budget to Actual

Motion made by Dale Hedrick to accept the Treasurer's Report with an adjustment to the funds allocated to the Elk Point Municipal Library, reducing the amount from \$46,000 to \$45,658 as there are insufficient funds to allocate to usual \$46,000. The board will request that County Council consider increasing their funding allocation. Seconded by Maxine Fodness. Carried.

6. Reports

6.1 Mallaig Public Library Manager

- Hosted a Christian movie night with the church in Mallaig
- November Bookfair - \$4000 in sales
- Christmas planters with Owlseye Greenhouse
- Christmas card painting with Lori Sachko
- Continued with Santa letters
- Winter Reading with Northern Lights Library System. Read for 15 minutes on Fridays in January and February
- Crochet Club once a week

- Partnered with the school to host a "Read my Shirt" night. Families come and write words or sayings on shirts. Stay and read a book and have a snack
- Watercolor painting class once a month

- Upcoming events in March
 - o Stained glass class
 - o Introduction to Breath Work
 - o Adults Easter card making class
 - o Continued kids craft/activity after school 1-2 times per week

6.2 Ashmont Public Library Manager

- Computer arrived from Northern Lights Library System, with plans to upgrade the other 2 public computers
- Wreath making class
- Continue to team up with FCSS to offer the afterschool program for our younger patrons
- Upcoming events
 - o Bookfair is scheduled to return in April
 - o Spring planter's workshop
 - o Fitness/yoga classes
 - o Looking into hosting a crib tournament
 - o Teaming up with the cosmetology teacher to host a braiding workshop
 - o Hosting a Learner's Education Class to help with kids who would want to get their learners
 - o Surveying patrons to find out interests among the community, which will help plan future events

7. Business Arising from Minutes

7.1 2025 Preliminary Budget

- November 24th, 2025, a motion was made to approve the 2026 budget and present to the County of St Paul Council a funding request of \$164,000.
- The County of St. Paul denied the funding request and approved \$66,000, for the library board, in their preliminary budget.

7.2 St. Paul Municipal Library

- Email correspondence and Statement of Receipts and Disbursements were reviewed. We are currently awaiting final budget approval from the County of St. Paul before deciding where to allocate the funds.

7.3 Performance Reviews

- Reviews have been completed and wage adjustments made.

8. New Business:

8.1 Statement of Receipts and Disbursements

- Completed and submitted to the finance department for year end audit.

8.2 Plan of Service

- Valid until the end of 2026.

8.3 The LibPas Survey and Annual Report have been completed, errors corrected, and the documents sent back to Maria Cueva for final approval.

8.4 Policy Update

- After reviewing the County of St. Paul's recommendation regarding compensation for full-time and transfer station employees during the Christmas closure, the Library Board agreed that Library Managers should follow the same procedure as all other County employees.

A motion was made by Patricia Miller to accept the recommended policy addition. Seconded by Dale Hedrick. Carried.

9. Correspondence

- 9.1 NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next meeting will be held on May 25th, 2026, at the Ashmont Public Library.

11. Adjournment @ 6:17 p.m.

Date

Chairperson