

BYLAW 2026-17

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING THE ADMINISTRATIVE FUNCTION AND SET FEES IN RELATION TO THE ACCESS TO INFORMATION ACT AND THE PROTECTION OF PRIVACY ACT

WHEREAS, pursuant to Section 98 of the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time, the County of St. Paul No. 19 must designate a person or group of persons as the head of the County for the purposes of the *ATIA* and *POPA*; and

WHEREAS, pursuant to Sections 96 and 98 of the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time, the County may set fees payable to the County for services under the *ATIA* and Regulations;

NOW THEREFORE the County of St. Paul No. 19 Council, duly assembled, enacts the following:

1. This Bylaw may be cited as the “ATIA/POPA Bylaw”.

2. DEFINITIONS

(a) “*ATIA*” means the *Access to Information Act* S.A. 2024, c. A-1.4, as amended from time to time;

(b) “Applicant” means a person who makes a request for access to a record under Section 7(1) of the *ATIA*;

(c) “Chief Administrative Officer” means the person appointed as the Chief Administrative Officer of the County and includes any person who holds the position of Chief Administrative Officer in an acting capacity;

(d) “*POPA*” means the *Protection of Privacy Act*, S.A. 2024, c. P-28.5, as amended from time to time;

(e) “Province” means the Province of Alberta; and

(f) “County” means the County of St. Paul No. 19, including any board, committee, commission, panel, agency or corporation that is created or owned by the County.

3. DESIGNATED HEAD

(a) For the purpose of the *ATIA* and the *POPA*, the Chief Administrative Officer is designated as the Head of the County.

4. FEES

(a) Where an Applicant is required to pay a fee for services pursuant to the *Access to Information Act S.A. 2024, c. A-1.4*, as amended from time to time, the fee payable shall be in accordance with the *Access to Information Act Regulation, Alta Reg 133/2025*, as amended from time to time, or a successor Regulation that sets fees for requests for information from the Province.

5. EFFECTIVE DATE

(a) This Bylaw shall take effect and come into force effective after final reading and signature thereof by the Chief Elected Official and Chief Administrative Officer, or their authorized delegates.

(b) Where a request for information is received, but has not been disposed of before the effective date of this Bylaw, the request is deemed to be a request made on the date that this Bylaw takes effect and comes into force, under the provision of the *ATIA*, for the purposes of the fees payable under this Bylaw.

Read a first time in Council this 9th day of June 2026.

Read a second time in Council this 9th day of June 2026.

Read a third time in Council and finally passed this 9th day of June 2026.

(Original signed by Reeve G. Ockerman)

REEVE

(Original signed by CAO J. Wallsmith)

CHIEF ADMINISTRATIVE OFFICER