

# COUNTY OF ST. PAUL NO. 19

*Our Mission - To create desirable rural experiences*



## ADM-35 Use of County Spaces Policy

Department: Administration

### POLICY OBJECTIVE:

The County of St. Paul wishes to support community organizations by providing a public space available for the convening of meetings and other group activities.

### POLICY STATEMENTS:

#### 1.0 General Matters

- 1.1 County-affiliated organizations, non-profits and any other voluntary-based groups at the discretion of the County Chief Administrative Officer or their designee will not be charged to use the Lower Level Board Room.
- 1.2 The rental fee for all other organizations will be established annually in the Fee Schedule Bylaw.
- 1.3 The doors on the main floor are to be kept locked after office hours to limit access to the workstations and office facilities.
- 1.4 The Board Room must be left in a clean and organized state.
- 1.5 The Chief Administrative Officer or their designee shall have discretion to approve the use of County spaces for circumstances outside of this Policy.

Council Approval: September 14, 2010  
Amended: April 9, 2019