



WM-3 Recycled Beverage Container Collection Program

Department: Waste Management

POLICY OBJECTIVE:

To promote responsible beverage container recycling in the County of St. Paul while supporting local Not-for-Profit organizations. Approved organizations may collect and redeem containers from designated County bin sites under a 3-year contract.

POLICY STATEMENTS:

1.0 Program Implementation

- 1.1 Organizations must sign a 3-year contract with the County of St. Paul.
- 1.2 At the end of the 3-year term, Council will review participant performance and determine renewal of the program.
- 1.3 The County may modify the program at any time. Participating organizations will be notified of significant changes affecting responsibilities.

2.0 Participation Requirements

- 2.1 Organizations will be assigned to one or more bin sites or transfer stations for beverage container collection.
- 2.2 Eligible organizations must:
 - 2.2.1 Be a registered Not-for-Profit operating within the County;
 - 2.2.2 Demonstrate community service or engagement;
 - 2.2.3 Adhere to all program rules, as amended from time to time;
 - 2.2.4 Agree to the 3-year contract and County waste management regulations;
 - 2.2.5 Commit to regular collection, reporting, and compliance;
 - 2.2.6 Ensure all collected beverage containers are redeemed through a licensed beverage container depot operating in Alberta.

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2.2.7 Retain all refund revenue and submit an annual summary to the County outlining container volumes collected, total refund revenue, and a description of how funds were used to benefit the community.

2.2.8 Understand that no additional County funding will be provided.

3.0 Conditions

3.1 The County of St. Paul will:

3.1.1 Provide and maintain collection sites;

3.1.2 Install clear program signage identifying the partner organization;

3.1.3 Monitor site cleanliness and compliance;

3.1.4 Promote the program through County communication channels

3.1.5 Conduct annual reviews of site performance and organizational compliance.

4.0 Selection Process

The County will advertise available program spaces every three years through the County website, social media, and local newspapers. Current program participants may also be notified directly. Applications will be accepted for a period of 30 days following the public advertisement of the program

4.1 The organization(s) may apply to collect the beverage containers from *one or all 8 collection sites*:

1. Ashmont Transfer Station NE 34-59-11-W4th
2. Mallaig Transfer Station NE 24-60-10-W4th
3. St. Edouard Transfer Station NW 27-57-8-W4th
4. St. Lina Transfer Station SE 29-61-10-W4th
5. Vincent Lake Transfer Station NW 8-59-9-W4th
6. Whitney Lake Transfer Station NE 8-56-4-W4th
7. Floatingstone Lake Bin Site NW 31-60-11-W4th
8. Lac Sante Bin Site NE 21-56-11-W4th

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4.2 Applicants must submit:

- 4.2.1 A brief letter of intent describing their organization and intended use of funds;
- 4.2.2 Contact information and preferred bin site(s); and
- 4.2.3 Confirmation of capacity to collect and redeem containers.

5.0 Evaluation and Award

- 5.1 Applications will be reviewed and awarded by County Council;
- 5.2 Selection will consider community impact and organizational capacity;
- 5.3 Assigned bin sites will be based on site proximity, program balance, and past participation; and
- 5.4 Successful applicants will be notified and must enter into a 3-year agreement.

6.0 Program Review

- 6.1 At the end of each 3-year cycle, County Administration will:
 - 6.1.1 Evaluate program success and community impacts;
 - 6.1.2 Review participant performance and site conditions; and
 - 6.1.3 Initiate a new call for participants

7.0 Termination

- 7.1 By the County of St. Paul No. 19:
 - 7.1.1 For non-compliance, safety concerns, site neglect, misuse of program resources, or loss of Not-for-Profit status; and
 - 7.1.2 With written notice of **30 days**, except in urgent cases requiring immediate action.
- 7.2 By the Not-for-Profit Organization:
 - 7.2.1 With written notice of **30 days** to the County.
- 7.3 Upon termination, all responsibilities to maintain bin sites cease, and the County may reassign sites at its discretion.

Council Approval: March 11, 2026