

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
November 24, 2025 – 5:00 p.m.
County Council Chambers

Minutes

Zan Reilly, Vice-Chairperson
Patricia Miller
Maxine Fodness
Dale Hedrick
Allison Dwyer, Secretary/Treasurer
Corina Idzan, Ashmont Librarian Manager
Phyllis Corbiere, Observer
Jason Wallsmith, Observer
2 members of the Public

Regrets:

Maria Cueva, Chairperson
Charlene Corbiere, Mallaig Library Manager

1. Call to Order @ 5:07
2. Minutes of September 22nd, 2025, Board Meeting

Motion by Maxine Fodness to accept minutes as presented. Carried.

3. Additions to Agenda and Acceptance of Agenda

The following item was added to the agenda: 8.3 Ashmont library manager's request for additional working hours.

Motion by Dale Hedrick to accept agenda as amended. Carried.

4. Delegation

- 4.1 Eunhye Cho and Dwight Wiebe from the St. Paul Municipal Library attended the meeting to present their 2026 Budget. They requested an increase to \$94,000 to help cover their 2025 budget shortfall.

5. Financial

- 5.1 Treasurer's Report – Budget to Actual

Motion by Dale Hedrick to accept the Treasurer's Report. Carried.

- 5.2 Listing of Accounts Payable

Motion by Maxine Fodness to remove the listing of Accounts Payable from the agenda. Seconded by Dale Hedrick. Carried.

6. Reports

6.1 Mallaig Public Library Report - Emailed by Charlene Corbiere

- We have a Patron coming once a month to read and do an activity with the kids
- FCSS came 3 days after school in October to help kids practice for their learners
- Continuing one-two afterschool activities (movie, craft, etc.)
- Partnered with Mallaig church to host a Christian Movie night once a month.
- Herb and Stone came to hold an adult paint night. Will be doing again in February.
- Held an extended bookfair from November 18-28th.
- Upcoming events in December
 - o Christmas Planter class with Owlseye Greenhouse
 - o Ages 15+ watercolor Christmas card making class

6.2 Ashmont Public Library Report - presented by Corina Idzan

- Annual Halloween Party with activities, crafts and games and pumpkin carving
- New computers have arrived
- Bookfair was run from November 20-28th. Hoping with the proceeds to purchase new books.
- Upcoming events
 - o Christmas Planter class
 - o Christmas Wreath making class with Owlseye Greenhouse
 - o Pictures with Santa and Dixie Clause. Free event for patrons.
 - o FCSS coming Wednesdays 3:30-5:30
 - o Learners course in March
 - o Possible crib nights

7. Business Arising from Minutes

7.1 Service Agreements

- A letter and copy of the service agreement were sent to the St. Paul Library Board on September 25, 2025.
- The St. Paul Municipal Library has signed the service agreement, and a cheque in the amount of \$16,000 was issued on October 20, 2025.

7.2 Stronger Together Conference

- Charlene Corbiere and Corina Idzan attended the conference.

7.3 Policy Update

- The Policy has been updated to include 8.5(g), outlining allotted hours and break provisions for the librarians. With this update, the County of St Paul Library Board's Procedure and Policies are now complete.

8. New Business

8.1 The Librarians Performance Reviews were sent to Maria Cueva for signature.

8.2 Proposed 2026 Budget will be presented to the County of St. Paul Board Members

Motion by Zan Reilly to accept the proposed 2026 Budget. Carried.

8.3 The Ashmont Public Library Manager requested an additional 2-3 working hours for the month of December to accommodate two workshops that will extend beyond regular working hours.

Motion by Dale Hedrick to accept additional hours for the Ashmont Public Library Manager. Seconded by Patricia Miller. Carried.

9. Correspondence

9.1 NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next Meeting - February 23, 2026, at the Mallaig Public Library.

11. Adjournment @ 6:59

March 10, 2026

Date



Chairperson