

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
September 22nd, 2025 – 5:00 p.m.
Mallaig Public Library

Minutes

Maria Cueva, Chairperson
Zan Reilly, Vice-Chairperson
Dale Hedrick
Maxine Fodness
Allison Dwyer, Secretary/Treasurer
Corina Idzan, Ashmont Librarian
Charlene Corbiere, Mallaig Librarian
Phyllis Corbiere, Observer

1. Call to Order @ 5:05 p.m.

2. Minutes of May 26th, 2025, Board Meeting

Motion by Zan Reilly to accept minutes as presented. Carried.

3. Additions to Agenda and acceptance of Agenda

Motion by Maxine Fodness to accept the agenda as presented. Carried.

4. Delegation – No delegation.

5. Financial

5.1 Treasurer's Report – Budget to Actual

Motion By Dale Hedrick to accept the Treasurer's Report. Carried.

5.2 Listing of Accounts Payable

Motion by Maxine Fodness to accept Accounts Payable Report. Carried

6. Reports

6.1 Mallaig Public Library Report presented by Charlene Corbiere

- Due to Demo/Renovation of the school the library was closed for the first 3 weeks of July
- FCSS summer kids come every second Thursday for activities
- During school closure NLLS and Alberta Science Network got together at the Mallaig Community Hall for the Dig Deep Summer Science Program
- Biggest Reader Contest
- FCSS Coming to help kids prepare for their learners.
- Monthly challenges. (Art Gallery, Canvas Art, Kindness Checklist, Guess How Many, Book Bingo, and more)
- Herb and Stone – Adult Paint Night

- Purchases – Minecraft Magnetic Blocks
- Plan to purchase public computer

6.2 Ashmont Public Library Report presented by Corina Idzan

- Book Fair – Raised \$3393.00 to purchase more books for the library
- Two ribbon skirt making workshops
- FCSS Summer Camps – Activities and games throughout the library
- New activity each week for the kids to participate with
- Fall book fair during Parent/Teacher Interviews
- Possible Moccasin making class
- Working with Owlseye Greenhouse to bring in a wreath and urn making class for the Christmas season
- Upgrading public computers before the end of the year

7. Business Arising from Minutes

7.1 Service Agreements

- The Elk Point Municipal Library has signed the service agreement and the full payment of \$46,000 has been issued.
- The St. Paul Municipal Library has not yet signed the service agreement, and as a result, the cheque has not been issued. A letter was previously sent to the County of St. Paul Library Board requesting an amendment to the service agreement, to allow the Town of St. Paul Library Board to implement a service fee for county residents if necessary. Allison will draft a follow-up letter requesting that the St. Paul Municipal Library sign the current agreement in order to receive the \$16,000, or choose not to sign, in which case the funds will not be issued at this time.

7.2 Stronger Together Conference – Zan Reilly and Charlene Corbiere will be attending the conference on October 8th and 9th.

7.3 The policy has been updated with the changes approved at the last meeting and will be ready for signing once the librarian's hours allotment has been added and approved by the board.

8. New Business

8.1 The County of St. Paul Payroll Department has requested that the librarians' hours be approved by the Board Chair, as there is currently no procedure in place to verify their hours. The policy will be updated to reflect this requirement.

9. Correspondence


9.1 NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next Meeting- November 24th, 2025 in the County Council Chambers following the organizational meeting at 5:00 p.m.

11. Adjournment @ 5:44 p.m.

March 10, 2026

Date



Chairperson