

**COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING**

May 26th, 2025 – 5:00 p.m.
Ashmont Public Library

Minutes

Maria Cueva, Chairperson
Zan Reilly, Vice-Chairperson
Patricia Miller
Dale Hedrick
Maxine Fodness
Allison Dwyer, Secretary/Treasurer
Corina Idzan, Ashmont Librarian
Charlene Corbiere, Mallaig Librarian
Phyllis Corbiere, Observer
2 members of the Public

1. Call to Order @ 5:00 p.m.
2. Minutes of February 24th Board Meeting

Motion by Zan Reilly to accept minutes as presented. Carried.

3. Additions to Agenda

8.c add Stronger Together Conference

Motion by Maxine Fodness to accept the Agenda with addition. Carried.

4. Delegation - No Delegation

5. Financial

- a. Treasurer's Report – Budget to Actual

Maxine Fodness noted a correction to the proposed budget amount requested from the County of St. Paul, which was \$100,000, after interim budget.

Motion by Dale Hedrick to accept Treasurer's Report with the above noted correction as of May 26, 2025. Seconded by Patricia Miller. Carried.

- b. Listing of Accounts Payable

Motion by Patricia Miller to accept Accounts Payable Report. Seconded by Dale Hedrick Carried.

6. Reports

- a. Mallaig Public Library Report presented by Charlene Corbiere
 - Note – Demolition of the school has started – Should not affect summer programming.
 - Absolute Wellness with Brenda Rosychuck
 - Activities/crafts
 - Crotchet club
 - FCSS – Summer Kids Club
 - NLLS – Summer Reading
 - o What are you reading with gift card giveaways
 - Summer Science visit – July 15
 - Purchased Chromebooks

- b. Ashmont Public Library Report presented by Corina Idzan
 - Easter Events
 - After school programs with FCSS
 - 2 Ribbon skirt making classes
 - o Possibly another class in June
 - Book Fair
 - Yoga Class
 - Lego give and take kits
 - FCSS – Summer program – 1 Week
 - Updating computers

7. Business Arising from Minutes

- a. Statement of Receipts and Disbursements
 - After approval of final budget, the Statement of Receipts and Disbursements along with the 2025 budget and grant application will be submitted to the Public Library Services Branch. Grant deadline is June 15, 2025. Information.

- b. Service Agreements:
 - Service agreements were emailed to libraries on February 11, 2025, with previous year's allocation, as per current procedure. They have been signed and returned.
 - After allocations are determined, based on new funding amount from the County, updated agreements will be emailed to the libraries for signatures. Information

8. New Business

- a. Amend budget; annual funding amount from the County of St. Paul reduced to \$70,000.

Motion by Dale Hedrick to approve a grant of \$16,000 to St. Paul Municipal Library. Seconded by Maxine Fodness. Carried

Motion by Maria Cueva to rewrite the service agreements with the updated grant allocation of \$16,000 to St Paul Municipal Library and \$46,000 to Elk Point Municipal Library. Seconded by Patricia Miller. Carried.

b. Review Library Board Policies and Procedures

- 8.4 Corrections to wording from assistant to Clerk and include reference to Schedule "C"
- 8.5 New Hiring/Termination Procedures – Approved May 29, 2023, Meeting but was not added into the policy
- 2.9 Public Delegations – New section added

Motion by Zan Reilly to accept Policy and Procedures with changes. Seconded by Patricia Miller. Carried

c. The board discussed the Stronger Together Conference, on Oct 8th and 9th in Edmonton

- Budget includes funding for 2-3 people
- Charlene would like to attend
- Corina and Zan are interested in attending. Will confirm with Allison.

9. Correspondence

- a. NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next meeting date is September 22nd, 2025 @ 5:00 p.m. - Mallaig Public Library

11. Adjournment @ 5:39 p.m.

10/14/2025



Date

Chairperson