

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

February 24, 2025 – 5:00 p.m.

Council Chambers

Minutes

Zan Reilly
Dale Hedrick
Maxine Fodness
Patricia Miller
Stacy Amyotte
Corina Idzan
Charlene Corbiere
Maria (Via Zoom)

1. Call to Order @ 5:05 p.m.
2. Minutes of November 25th Board Meeting
 - Motion by Maxine Fodness to accept minutes as presented. Carried.
3. Additions to Agenda and Acceptance of Agenda
 - Motion by Zan Reilly to add Parliamentary Section to agenda. Carried.
4. Delegation
 - a. Presentation by Eunhye Cho, St Paul Municipal Library.
5. Financial
 - a. Treasurer's Report – Budget to Actual
 - Motion by Maxine Fodness to accept the financial report as of February 24, 2025. Motion seconded by Patricia Miller. Carried.
 - b. Listing of Accounts Payable
 - Motion by Dale Hedrick to accept accounts payable report. Carried.
6. Reports
 - a. Mallaig Public Library Report presented by Charlene Corbiere.
 - 80 letters to Santa
 - Movie night and crafts
 - Once a week activities
 - Upcoming programing
 - Paint night (Facebook to advertise)
 - Draw to get involvement
 - Upgrading technology

b. Ashmont Public Library Report presented by Corina Idzan.

- Christmas urns
- Santa photos
- FCSS Teen Learners Class (Run again?)
- Camp ages 6-12
- Yoga class
- Ribbon skirt making
- Lego take and return
- Technology upgrade

7. Business Arising from Minutes

a. 2025 Preliminary Budget

- November 28th motion was made to approve 2025 budget and present to the County of St Paul Council with a request of \$100,000.
- The County of St. Paul denied the motion and will continue with the grant amount of \$108,000.
- Pending approval at final budget.

b. Performance Reviews

- completed and wage adjustments have been made.

c. Signing Authorities

- Zan Reilly has been added, Patricia Miller has been removed. Zan Reilly, Maxine Fodness and Maria Cueva are current signing authorities as of November 25, 2024.

8. New Business

a. Statement of Receipts and Disbursements

- Completed and submitted to Finance department for year end audit.

b. Plan of Service

- valid until the end of 2026.

c. Approval of Survey and Annual Reports

- Motion by Zan Reilly to approve survey and annual report. Second motion by Maxine Fodness. Carried.

d. Service Agreements

- Waiting for final budget approval.

e. Parliamentary Session - Public Service Library Branch

- Meeting procedure and effectiveness training for library boards. Zan Reilly attended

9. Correspondence

- NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next meeting

- May 26th, 2025, at the Ashmont Public Library @ 5:00 p.m.

11. Adjournment @ 6:22 p.m.

Date

Chairperson