

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING

May 27th, 2024 – 5:00 p.m.
Ashmont Public Library

Minutes

Maxine Fodness
Dale Hedrick
Corina Idzan
Maria Cueva
Patricia Miller
Stacy Amyotte

1. Call to Order @ 5:02pm

2. Minutes of February 26th Board Meeting

Motion by Maxine Fodness to accept minutes as presented. Carried.

3. Additions and Acceptance of Agenda

Add 8.C & 8.D

Motion by Patricia Miller to approve the agenda with changes. Carried.

4. Delegation – James McDonald, Northern Lights Library System

Final discussion on On Reserve on Settlement grant.

NLLS is working with Saddle Lake and Summer Village of Horseshoe Bay to develop relationships and potentially align with them to reach more patrons.

5. Financial

- a. Treasurer's Report - Budget to Actual

Motion by Patricia Miller to accept the financial report as of May 23, 2024. Carried.

- b. Listing of Accounts Payable

Motion by Maxine Fodness to approve payables report. Carried.

6. Reports
 - a. Mallaig and Ashmont Public Library Managers

Ashmont Public Library Report presented by Corina Idzan

- Many events including Scent and Sound, Easter activities, St Patrick's Day contest, ribbon skirt making, finger knitting, summer camp, board games & after school programming.

Mallaig Public Library Report presented by Charlene Corbiere

- To be shared at a later date. With regrets Charlene was unable to attend the meeting.

7. Business Arising from Minutes:
 - a. Update: On Reserve On Settlement Funding

Reporting complete. Reporting did not give a true picture of the grant, spending and patrons reached.

- b. Change of Signing Authorities

Signing authorities have been changed, removing Helen Gamblin and adding Maria Cueva.

- c. Credit Cards for Library Managers

Cards have arrived.

The proposed procedure: Statements will be provided to Library Managers every month. They will share corresponding receipts and payment to the County will be issued.

8. New Business:

- a. Plan of Service
 - Will be submitted to Public Library Services upon approval.
 - Approved by Maxine Fodness and Patricia Miller
 - b. Service Agreements
 - Signed service agreements & audited financials have been submitted from both St Paul Municipal Library and Elk Point Municipal Library. Library Board signatures are required and second installment payment can be issued.
 - c. Elk Point Municipal Library would like to invite us to visit.
 - d. Northern Lights Library AGM, Maria Cueva attended the keynote speaker.

9. Correspondence
 - NLLS Weekly Reports will continue to be emailed on a regular basis.

10. Next Meeting- September 23th at the Mallaig Municipal Library at 5:00pm

11. Adjournment @ 5:54

Date

Chairperson