

# **Annual Report on the *Access to Information Act***

**For the period April 1, 2023, to March 31, 2024**

**Canada Growth Fund Investment  
Management Inc.,**  
a wholly-owned subsidiary of the **Public Sector  
Pension Investment Board**

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## I. Introduction

### I.1 Canada Growth Fund Investment Management Inc.

In Budget 2022, the Government of Canada announced the government's intention to create the Canada Growth Fund ("CGF"). CGF's mandate is to build a portfolio of investments that catalyze substantial private sector investment in Canadian businesses and projects to help transform and grow Canada's economy at speed and scale on the path to net-zero.

In December 2022, CGF was incorporated as a subsidiary of the Canada Development Investment Corporation ("CDEV"). In Budget 2023, the Government of Canada announced that the Public Sector Pension Investment Board ("PSP Investments") would act as the independent and exclusive investment manager of CGF. In June 2023, the *Public Sector Pension Investment Board Act* was amended to allow a subsidiary of PSP Investments to act as the investment manager of CGF. Shortly after, PSP Investments incorporated Canada Growth Fund Investment Management Inc. ("CGFIM") as its wholly owned subsidiary for that purpose, and CGFIM has been providing investment management services to CGF pursuant to an Investment Management Agreement ("IMA")<sup>1</sup>. CGFIM does not have any non-operational ("paper") subsidiaries operating during this reporting period.

### I.2 Presentation of the Report

The *Access to Information Act* was proclaimed into force on July 1, 1983. This report is prepared and tabled in accordance with the following:

- Section 3.01 of the *Access to Information Act*, which states that PSP Investments is a parent Crown corporation for the purposes of the Act, and that any provision of the Act that applies to a government institution that is a parent Crown corporation applies

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<sup>1</sup> On June 5th, 2023, PSP Investments, CGF and CDEV entered into an agreement pursuant to which PSP Investments agreed to provide, through a secondment arrangement, employees that would deliver a full suite of services to CGF (the "Framework Agreement") prior to entering into the IMA. The IMA was entered into between PSP Investments, CGFIM, CDEV and CGF on March 11th, 2024 and became effective as of that date.

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to any of its wholly-owned subsidiaries within the meaning of section 83 of the *Financial Administration Act*.<sup>2</sup>

- Section 3.1 of the *Access to Information Act*, which states that information that relates to the general administration of a government institution includes information that relates to expenses paid by the institution for travel, including lodging, and hospitality.
- Section 94 of the *Access to Information Act*, which requires every head of a federal government institution to submit a report to Parliament on the administration of the Act during the fiscal year.

In addition, in accordance with Treasury Board of Canada Secretariat (TBS) content requirements for the 2023-24 annual reports,<sup>3</sup> please note that CGFIM is **not** subject to the *Service Fees Act*.<sup>4</sup>

The following presents an overview of the *Access to Information Act* activities carried out within CGFIM during the reporting period of April 1, 2023, to March 31, 2024.<sup>5</sup>

This report is submitted and tabled to Parliament.

### I.3 Purpose of the *Access to Information Act*

The purpose of the *Access to Information Act* is to enhance the accountability and transparency of federal institutions to promote an open and democratic society, and to enable public debate on the conduct of those institutions. In furtherance of that purpose:

- **Part 1** of the *Access to Information Act* extends the present laws of Canada to provide a right of access to information in records under the control of a government institution in accordance with the principles that government information should be available to the public, that necessary exemptions to the right of access should be limited and specific, and that decisions on the disclosure of government information should be reviewed independently of government.
- **Part 2** of the Act sets out requirements for the proactive publication of information that are of interest to the public.

<sup>2</sup> <https://laws.justice.gc.ca/PDF/F-11.pdf>.

<sup>3</sup> January 9, 2024.

<sup>4</sup> <https://laws-lois.justice.gc.ca/PDF/S-8.4.pdf>.

<sup>5</sup> As indicated previously, CGFIM was formed on August 24, 2023.

## II. Organizational Structure

The PSP Legal Services - Access to Information and Privacy office (“PSP ATIP office” or “PSP ATIP”) is part of the Legal Affairs Department found within the Legal Affairs, Compliance, Taxation and Human Resources Branch of PSP Investments. The PSP ATIP Coordinator has delegated authority and is responsible for the implementation and management of programs and services related to CGFIM and PSP Investments’ administration of, among other things, the *Access to Information Act* and the *Privacy Act*.

### II.1 PSP ATIP Office

As of March 31, 2024, in relation to CGFIM and for the application of the *Access to Information Act*, the PSP ATIP Coordinator is supported by 2 employees and 1 consultant who collectively share responsibility for intake, operations, policies, and procedures.

### II.2 Specifics pertaining to Service Agreements

During the reporting period, CGFIM was not party to any service agreements under section 96 of the *Access to Information Act*.

### II.3 Responsibilities for Implementing Proactive Publication

#### Travel Expenses and Hospitality Expenses

PSP Corporate Finance and Strategic Planning Branch (CFSPB) oversees the proactive publication of travel and hospitality expenses. PSP CFSPB assists with PSP ATIP staff to meet proactive disclosure requirements. This work is carried out under the supervision of PSP’s ATIP Coordinator.

#### Publication of Reports Tabled in Parliament

Within the Strategic Communications and Global Government Affairs Branch (SCGGAB), the Public Relations and Global Government Affairs Division is responsible for proactively publishing reports tabled in Parliament. The PSP ATIP office supports the publication of these reports.

### III. Delegation Order

As of March 31, 2024, in accordance with subsection 95(2) of the *Access to Information Act*, the President, in his capacity as Head of CGFIM, has delegated all powers, duties and functions related to the application of the *Access to Information Act* to the PSP ATIP Coordinator.

The delegation order in effect during the reporting period was signed on August 24, 2023, and a copy can be found in **Appendix A**.

### IV. Performance in Fiscal Year 2023-24 - Access to CGFIM Records under Part 1 of the *Access to Information Act*

The following sections highlight CGFIM's performance in fiscal 2023-24 in relation to its obligations under Part 1 of the *Access to Information Act*.

Statistical reports prepared by government institutions provide aggregate data on the application of the *Access to Information Act* and the *Privacy Act*. This information is made public each year in a statistical report that accompanies the annual reports on access to information and privacy tabled in Parliament by each institution. The CGFIM Statistical Report on the *Access to Information Act* for 2023-24 can be found in **Appendix B**.

In addition, TBS has asked institutions to report on other ancillary performance data. As a result, CGFIM presents the 2023-24 Supplemental Statistical Report on the *Access to Information Act* and *Privacy Act* in **Appendix C**.

#### IV.1 On-Time Compliance Rate

The on-time compliance rate is the percentage of ATI requests responded within their statutory deadlines, including requests for which CGFIM had recourse to legislative extensions.

In fiscal year 2023-24, CGFIM achieved a **100%** on-time compliance rate.

**Annual Report to Parliament on the *Access to Information Act*****IV.2 Requests Completed and Pages Processed**

CGFIM completed 2 ATI requests in 2023-24, representing **263** pages processed.

**IV.3 Requests Received and Carried Forward**

In fiscal year 2023-24, CGFIM received 2 ATI requests, and none were carried forward into 2024-25.

**IV.4 Complaints****Complaints Received**

Requesters may file a complaint with the Office of the Information Commissioner of Canada (OIC) if they are dissatisfied with the processing of their request. In fiscal year 2023-24, no complaints were filed against CGFIM to the OIC.

**Complaints Closed**

In 2023-24, the OIC launched no investigations and closed no complaint files.

**Active Complaints From Current Reporting Period**

There are no active complaints against CGFIM.

**Active Complaints Outstanding From Previous Reporting Periods  
(broken down by reporting period they were received)**

There are no active complaints outstanding from previous reporting periods against CGFIM.

**IV.5 Extensions**

The legislation sets timelines for responding to ATI requests and allows for extensions in the following cases: when complying with the timeline would result in interference with operations, when a consultation with other institutions is required, or when a third-party consultation is required.

In fiscal year 2023-24, CGFIM sought extension in 2 instances because the requests necessitated a search through a large number of records and meeting the original time limit would have unreasonably hampered CGFIM's operations.

**IV.6 Consultations**

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CGFIM may receive consultation requests from other federal institutions regarding ATI requests for records or matters concerning CGFIM. During fiscal 2023-24, CGFIM did not receive any consultation requests. There were no outstanding consultation requests from the previous reporting period.

### IV.7 Disposition of Requests, Exemptions and Exclusions

#### Disposition of Requests

In 2023-24, the documents sought were all exempted in 2 instances. In addition, no requests were abandoned by applicants, no requests for which CGFIM had no documents, no requests were transferred, no requests for which all documents were all excluded, and no requests for which records were disclosed in whole or in part.

#### Exemptions

The *Access to Information Act* exempts certain information from disclosure. In fiscal 2023-24, 2 sets of documents were all exempted under the Act because the documents requested contained the following:

- Information containing trade secrets or financial, commercial, scientific or technical information that belongs to the Government of Canada or a government institution and has substantial value or is reasonably likely to have substantial value (paragraph 18 (a) of the Act).
- Information the disclosure of which could reasonably be expected to prejudice the competitive position of a government institution or to interfere with contractual or other negotiations of a government institution (paragraph 18 (b) of the Act).
- Information the disclosure of which could reasonably be expected to result in material financial loss or gain to or could reasonably be expected to prejudice the competitive position of a third party (paragraph 20(1)(c) of the Act).
- Information the disclosure of which could reasonably be expected to interfere with contractual or other negotiations of a third party. (paragraph 20(1)(d) of the Act).

#### Exclusions

In 2023-24, CGFIM has not claimed any exclusions.



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### IV.8 Completion Times

Of the 2 requests closed this year, **100 %** were completed within 60 days. No requests took over one year to close.

### V. Training and Awareness

In fiscal 2023-24, PSP Investments offered training sessions to all new staff through the On-boarding program (e-learning). In addition, informal information sessions were provided throughout the reporting period.

To mark Data Privacy Day held on January 28, 2024, PSP Investments promoted the importance of sound privacy management practices and shared responsibility for protecting personal information in day-to-day activities through various awareness-raising activities.

For its *Privacy Awareness Week 2024*, PSP Investments' campaign focused on "*everything you always wanted to know about privacy but were afraid to ask.*" Staff had the opportunity to complete a survey and visit the PSP ATIP office "Privacy pop-up" stand. PSP's campaign also included an online component. In addition to email communication about the event and information about PSP's privacy education resources, an article was published that included a link to a contest. This article was accompanied by a launch email. This was followed by an article inviting staff to visit the redesigned intranet site to find additional resources and special education bulletins on how define personal information, who to contact for privacy issues, how to handle a privacy breach, and more.

### VI. Policies, Guidelines, and Procedures

#### ***Access to Information Regulations and TBS Access to Information Implementation Notice 2023-01***

The *Access to Information Regulations*<sup>6</sup> were updated in June 2023 to bring them into alignment with the 2019 changes to the *Access to Information Act*. CGFIM, through PSP ATIP, is in the process of integrating these changes into its current practices and procedures. This is in accordance with TBS *Access to Information Implementation*

<sup>6</sup> <https://laws-lois.justice.gc.ca/eng/Regulations/SOR-83-507/index.html>.

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*Notice 2023-01: Amendments to Access to Information Regulations* to assist institutions in implementing the updated Regulations.<sup>7</sup>

### ***TBS President's Action Plan on Open Government***

CGFIM supports the TBS President's Action Plan tabled before Parliament in December 2022<sup>8</sup> to achieve three strategic outcomes: 1) improving services to Canadians; 2) increasing trust and transparency in institutions; and 3) advancing reconciliation with Indigenous peoples. To achieve these results CGFIM, through PSP ATIP, is in the process of integrating the following into its current practices and procedures:

- *TBS Access to Information and Privacy Implementation Notice 2023-01: Advancing Reconciliation with Indigenous Peoples by Providing Culturally Appropriate Services.*<sup>9</sup>
- *TBS Access to Information Act Plain Language Guide to Exemptions and Exclusions.*<sup>10</sup>

### ***TBS Directive on Proactive Publication under the Access to Information Act to provide policy direction on the administration of Part 2 of the Act***

PSP CFSPB has set up and maintains an internal management tracking system to monitor the processing, approval, and publication of proactive publications.

<sup>7</sup> <https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/access-information-privacy-notices/2023-01-amendments-access-information-regulations.html>.

<sup>8</sup> [https://publications.gc.ca/collections/collection\\_2022/sct-tbs/BT22-130-2022-eng.pdf](https://publications.gc.ca/collections/collection_2022/sct-tbs/BT22-130-2022-eng.pdf).

<sup>9</sup> <https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/access-information-privacy-notices/2023-01-advancing-reconciliation-indigenous-peoples.html>.

<sup>10</sup> <https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/aia-plain-language-guide.html>.

## VII. Proactive Publication under Part 2 of the *Access to Information Act*

CGFIM is subject to Part 2 of the *Access to Information Act*.

Legislative Requirement	Section	Publication Timeline
<b>All Government Institutions as defined in section 3 of the <i>Access to Information Act</i></b>		
Travel Expenses	82	Within 30 days after the end of the month of reimbursement.
Hospitality Expenses	83	Within 30 days after the end of the month of reimbursement.
Reports tabled in Parliament	84	Within 30 days after tabling.

CGFIM is not listed in Schedules I, I.1, or II of the *Financial Administration Act*.

### ***PSP Corporate Finance and Strategic Planning Branch (CFSPB)***

PSP CFSPB is responsible for providing internal corporate services in support of CGFIM and oversees the proactive publication of travel and hospitality expenses.

Between its creation (August 24, 2023) and the end of the fiscal year (March 31, 2024), CGFIM incurred no expenses that would require proactive disclosure in accordance with sections 82 and 83 of the *Access to Information Act*.

## VIII. Initiatives and Projects to Improve Access to Information

### VIII.1 2023-24 Initiatives

#### ***ATIP Online Request Service***

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As part of its commitment to openness and transparency, CGFIM is providing simpler and more efficient access to information through its participation to the TBS ATIP Online Request Service (“AORS”).<sup>11</sup> The AORS streamlines the process of requesting information and is part of a series of key actions CGFIM is taking to improve ATI in ways that have an immediate impact. This platform also allows international users to submit *Privacy Act* requests. Through its participation and leadership, CGFIM and PSP ATIP office aim to improve transparency; ATI services; processes and timeliness. CGFIM and PSP ATIP office provide benefits to all Canadians through their contribution to the improvement of the ATIP online user experience, by making it easier for Canadians to access government institution information via a simple, central website, where they can submit requests to government institutions covered by the *Access to Information Act*.

### ***Access to Information and Privacy Community Development***

The TBS ATIP Community Development Office (“APCDO”) contributes to the development and sustainability of the ATI and Privacy communities via recruitment, retention, learning, networking, and partnership activities with a spirit of diversity, inclusivity, and accessibility through community engagement. Whenever possible, the CGFIM and PSP ATIP office contributes to the APCDO. Through the PSP ATIP office, CGFIM aims to strengthen the ATIP community, access to information services, processes, and timeliness. Through its contribution to APCDO, CGFIM and the PSP ATIP office are helping to strengthen the ability of ATIP offices to provide Canadians with timely access to government institution information by attracting new talents and providing ATIP professionals with centralized training and professional development programs, to the benefit of all Canadians.

### ***TBS Training Sessions***

In 2023-24, TBS APCDO offered training sessions on specific sections of the *Access to Information Act*. CGFIM, through the PSP ATIP office, participated to these training sessions. Through these participations, CGFIM contributes to strengthening the ATIP community; access to information services; processes and timeliness. Through its contribution to APCDO, CGFIM supports training and professional development of the ATIP communities which help increase the capacity of ATIP offices to provide access to government institution information in a timely manner, to the benefit of all Canadians.

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<sup>11</sup> <https://atip-aiprp.apps.gc.ca/atip/welcome.do>.

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### VIII.2 2024-25 Upcoming Initiatives

In fiscal 2024-25 CGFIM, through PSP ATIP, intends to participate to the following initiatives:

#### ***Facilitate Access to Government Information by Indigenous Requesters (or those acting on their behalf)***

Through TBS activities, CGFIM and the PSP ATIP office will maintain engagement and outreach activities with Indigenous organizations:

- To continue to work to address administrative and operational barriers to access to information.
- To continue to support the reflection of Indigenous needs and interests in a coherent way through continuous improvements to the access to information regime and through the Department of Justice's work on *Privacy Act* modernization.

#### ***Annual statistical reporting***

Through TBS activities, CGFIM and the PSP ATIP office will contribute to improve the ATIP statistical reports by conveying more clearly the aggregated statistical data that are most relevant to Canadians.  
*Improvement sought:* transparency.

## IX. Summary of Key Issues and Actions Taken on Complaints and Court Cases

As mentioned above, no complaints were lodged with the OIC against CGFIM.

## X. Service Fees Act

As mentioned above, CGFIM is not subject to the *Service Fees Act*.

## XI. Monitoring Compliance

CGFIM and PSP ATIP staff monitor the *time it takes to process* ATI requests. Compliance is ensured on an on-going basis through the use of an ATI request tracking system and weekly reports to the PSP ATIP Coordinator. Furthermore, should such a situation arise, CGFIM and

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PSP ATIP will *limit inter-institutional consultations* to cases where they are necessary for proper exercise of discretion, or where there is an intention to disclose. To this end, CGFIM and PSP ATIP adhere to the implementation guidelines issued by TBS which specify that inter-institutional consultations on ATI requests should only take place where necessary, and to restrict the scope of such consultations. If required, follow-up will be conducted on an on-going basis, and reports will be produced via PSP's ATI request tracking system.

In conjunction with this, CGFIM and PSP ATIP will ensure that *measures to support the public's right of access to information* are reflected in contracts, information-sharing agreements, and information-sharing arrangements in accordance with section 4.2.8 of the TBS *Directive on Access to Information Requests*.<sup>12</sup>

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<sup>12</sup> <https://www.tbs-sct.canada.ca/pol/doc-eng.aspx?id=18310>.

Annual Report to Parliament on the *Access to Information Act***Appendix A: Delegation Order**

## Canada Growth Fund Investment Management Inc. ("CGFIM")

## Delegation Order ("Order")

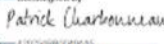
(section 95(1), *Access to Information Act*, R.S.C. 1985, c. A-1, as amended and section 73, *Privacy Act*, R.S.C. 1985, c. P-21, as amended)

1. This Order may be cited as the "CGFIM Head of Institution Delegation Order pursuant to the *Access to Information Act* and *Privacy Act*".

2. Pursuant to Section 95(1) of the *Access to Information Act* and Section 73 of the *Privacy Act*, the undersigned, acting in his capacity of head of CGFIM hereby designates the person holding the position set out below, or the person occupying on an acting basis that position, to exercise their powers, duties and functions, under the provisions of the Acts and related regulations set out in the schedule opposite each position.

Position/Title	Access to Information Act and Regulations	Privacy Act and Regulations
Access to Information Co-Ordinator	Full Authority	Full Authority

This Delegation Order has been made in Montreal and is effective starting on the 24th day of August, 2023.

Signed by:  
  
 Patrick Charbonneau  
 President

PSP-Legal 5162514-1

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## Appendix B: Statistical Report

Statistical Report on the *Access to Information Act*Name of institution: Canada Growth Fund Investment Management Inc., a wholly-owned subsReporting period: 2023-04-01 to 2024-03-31**Section 1: Requests Under the *Access to Information Act***

## 1.1 Number of requests

		Number of Requests
Received during reporting period		2
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		2
Closed during reporting period		2
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

## 1.2 Sources of requests

Source	Number of Requests
Media	2
Academia	0
Business (private sector)	0
Organization	0
Public	0
Decline to identify	0
Total	2

## 1.3 Channels of requests

Source	Number of Requests
Online	2
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	2



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		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0

**2.2 Channels of informal requests**

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

**2.3 Completion time of informal requests**

Completion Time							
0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	0	0	0	0

**2.4 Pages released informally**

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

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## 2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released
0	0	0	0	0	0	0	0	0	0

## Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
<b>Total</b>	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

## Section 4: Requests Closed During the Reporting Period

## 4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	0 to 16 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 366 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	2	0	0	0	0	2
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	2	0	0	0	0	2

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## 4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20,1	0
13(1)(b)	0	16(2)(a)	0	18(b)	2	20,2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20,4	0
13(1)(d)	0	16(2)(c)	1	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	0	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16,3	0	20(1)(b)	0	23,1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	2	26	0
16(1)(a)(ii)	0	16,5	0	20(1)(d)	2		
16(1)(a)(iii)	0	16,6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

## 4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

## 4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

## 4.5 Complexity

## 4.5.1 Relevant pages processed and disclosed for paper, e-record and dataset formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
263	0	2

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## 4.5.2 Relevant pages processed per request disposition for paper, e-record and dataset formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	1	16	1	247	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>16</b>	<b>1</b>	<b>247</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0

## 4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	2	0	2
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	0	2	0	2

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## 4.6 Closed requests

## 4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	2
Percentage of requests closed within legislated timelines (%)	100

## 4.7 Deemed refusals

## 4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

## 4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

## 4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Annual Report to Parliament on the *Access to Information Act***Section 5: Extensions****5.1 Reasons for extensions and disposition of requests**

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	2	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>

**5.2 Length of extensions**

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	2	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Section 6: Fees**

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	2	\$10.00	0	\$0.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	<b>2</b>	<b>\$10.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>



Annual Report to Parliament on the *Access to Information Act***Section 7: Consultations Received From Other Institutions and Organizations****7.1 Consultations received from other Government of Canada institutions and other organizations**

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

**7.2 Recommendations and completion time for consultations received from other Government of Canada institutions**

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada**

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	0 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Annual Report to Parliament on the *Access to Information Act***Section 8: Completion Time of Consultations on Cabinet Confidences****8.1 Requests with Legal Services**

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

**8.2 Requests with Privy Council Office**

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

**Section 9: Investigations and Reports of finding****9.1 Investigations**

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

**9.2 Investigations and Reports of finding**

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing an intent to issue an order by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Annual Report to Parliament on the *Access to Information Act***Section 10: Court Action**

## 10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

## 10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

**Section 11: Resources Related to the Access to Information Act**

## 11.1 Allocated Costs

Expenditures		Amount
Salaries		\$8 803
Overtime		\$0
Goods and Services		\$9 873
• Professional services contracts	\$9 873	
• Other	\$0	
Total		\$18 676

## 11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.052
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.005
Students	0.000
Total	0.057

Note: Enter values to three decimal places.

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## Appendix C: Supplemental Statistical Report

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Canada Growth Fund Investment Management Inc., a wholly-owned

Reporting period: 2023-04-01 to 2024-03-31

Section 1: Open Requests and Complaints Under the *Access to Information Act*

1.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2024	Open Requests that are Beyond Legislated Timelines as of March 31, 2024	Total
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17	0	0	0
Received in 2015-16	0	0	0
Received in 2014-15 or earlier	0	0	0
Total	0	0	0

Row 11, Col. 3 of Section 1.1 must equal Row 7, Col. 1 of Section 1.1 of the 2023-24 Statistical Report on the *Access to Information Act*

1.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16	0
Received in 2014-15 or earlier	0
Total	0

Annual Report to Parliament on the *Access to Information Act***Section 2: Open Requests and Complaints Under the Privacy Act**

2.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are Within Legislated Timelines as of March 31, 2024	Open Requests that are Beyond Legislated Timelines as of March 31, 2024	Total
Received in 2023-24	0	0	0
Received in 2022-23	0	0	0
Received in 2021-22	0	0	0
Received in 2020-21	0	0	0
Received in 2019-20	0	0	0
Received in 2018-19	0	0	0
Received in 2017-18	0	0	0
Received in 2016-17	0	0	0
Received in 2015-16	0	0	0
Received in 2014-15 or earlier	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

Row 11, Col. 3 of Section 2.1 must equal Row 7, Col. 1 of Section 1.1 of the 2023-24 Statistical Report on the Privacy Act

2.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2023-24	0
Received in 2022-23	0
Received in 2021-22	0
Received in 2020-21	0
Received in 2019-20	0
Received in 2018-19	0
Received in 2017-18	0
Received in 2016-17	0
Received in 2015-16	0
Received in 2014-15 or earlier	0
<b>Total</b>	<b>0</b>

**Section 3: Social Insurance Number**

Has your institution begun a new collection or a new consistent use of the SIN in 2023-24?	No
--	----

**Section 4: Universal Access under the Privacy Act**

How many requests were received from foreign nationals outside of Canada in 2023-24?	0	Row 1, Col. 1 of Section 4 must be equal to or less than Row 1, Col. 1 of Section 1.1 of the 2023-24 Statistical Report on the Privacy Act
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Canada