



Environmental Assessment Process Steps

Phase 1 – Terms of Reference

Who completes	Step	Key features/ explanation of actions
City of London	Develop	<ul style="list-style-type: none"> • Notice to interested persons and groups of the start of the ToR process. • Community engagement with the public, Indigenous communities and government agencies. • Completion of a ToR document that includes: <ul style="list-style-type: none"> • the purpose of the study • a description of the study and the alternatives being considered • an outline of the plan for evaluating the alternatives and completing the environmental assessment • a description of the existing environment and potential effects of the alternatives • a description of the community engagement process and how input was considered
City of London	Submit Report	<ul style="list-style-type: none"> • When submitting the ToR to the Ministry of the Environment and Climate Change (MOECC), the City must send a notice to interested persons and groups.
Ministry of the Environment and Climate Change (MOECC)	Government Review	<ul style="list-style-type: none"> • The MOECC will consult with the public, Indigenous communities and Government agencies about the ToR and make a recommendation to the Minister who decides whether or not to approve the ToR.
MOECC	Minister Decision	<ul style="list-style-type: none"> • The Minister can refer a matter to mediation before making a decision or the proponent (City) can begin the mediation process. The Minister can approve or reject a ToR.