



Grimsby Downtown Business Improvement Area (BIA)

Date: February 11, 2026

Time: 9 a.m.

Location: Teddy's Sports Bar, 30 Main Street West, Grimsby

Meeting Minutes

Board Members:	Member S. Duong, Chair Member M. Wood, Vice Chair Member B. Burns Member L. Sproston Member C. Kempf
Absent:	Mayor J. Jordan Councillor D. Davoli Member D. Vandersteen Member C. Mindorff
Others:	A. MacDonald, Executive Director N. Nickel, Committee Coordinator

1. Call the Meeting to Order

The meeting was called to order at 9 a.m.

2. Approval of the Agenda

BIA-26-013

Moved by: Member B. Burns

Seconded by: Member L. Sproston

Resolved that the agenda for the February 11, 2026, Grimsby Downtown BIA Board meeting be approved.

CARRIED

3. Declarations of Pecuniary and Non-Pecuniary Interests

Chair Duong declared a conflict as he is the Chair of the Board of the Happening in Grimsby.

4. Business Arising from Previous Minutes

There was no business arising from previous minutes.

5. Approval of the Minutes

BIA-26-014

Moved by: Member L. Sproston

Seconded by: Member M. Wood

Resolved that the minutes of the January 14, 2026, Grimsby Downtown BIA board meeting be approved.

CARRIED

6. Delegations and Presentations

There were no delegations or presentations.

7. Chamber of Commerce Update

Rebecca Shelley, Executive Director of the Grimsby and District Chamber of Commerce, provided the following update:

- In partnership with the BIA, hosting a Q&A session with the Town of Grimsby regarding their draft official plan;
- Looking for volunteers to participate in Ontario Career Labs session on February 25;
- The chamber's annual general meeting is next week, being held virtually;
- Mayor's Breakfast is February 26;
- Greater Niagara Chamber of Commerce is hosting the State of the Region on February 27;
- Looking for partners to fund Grimsby tourism data collection pilot project; and
- Multiple municipal election-related events are in the works for later this year.

8. Chair's Report

There was no Chair's report.

9. Financial Update

The financial update was deferred to the next meeting due to the absence of Member Vandersteen, and errors that were identified in the financial reporting.

10. Events

Amanda MacDonald, Executive Director, provided the following events update:

- The Grimsby Downtown BIA's Easter event fully planned and will take place on Saturday April 4 from 10 a.m. to 2 p.m.;
- The StoryWalk will be taking place at the beginning of May and will be left up until after Canada Day;
- Comedy Nights have their dates set and are moving along in planning;
- The BIA is taking on a larger role in planning the Music on the Forty; and,
- Ladies Night discussion was deferred to a future meeting to ensure greater board member input.

BIA-26-015

Moved by: Member B. Burns

Seconded by: Member M. Wood

Resolved that the events update be received for information.

CARRIED

11. Beautification, Revitalization and Maintenance

Amanda provided the following beautification update:

- Town is removing the winter planters;
- Spring and Summer will include more lush greenery and red and white flowers to celebrate Canada Day and support buying local and made in Canada; and,
- Installation of flags will take place a week before Victoria Day, and will remain until after Remembrance Day. Anyone who didn't sign up last year that would like a flag should get in touch with Amanda or the board.

BIA-26-016

Moved by: Member M. Wood

Seconded by: Member L. Sproston

Resolved that the beautification, revitalization and maintenance update be received for information.

CARRIED

12. Marketing

Amanda provided the following marketing update:

- Requested information for the Valentine's Day promotional campaign be sent through social media for those who haven't already done so;
- Investigating the possibility of putting together a Christmas catalogue this year, highlighting select offerings from all interested BIA members; and,
- Encouraged everyone to fill out the recycling survey.

BIA-26-017

Moved by: Member B. Burns

Seconded by: Member M. Wood

Resolved that the marketing update be received for information.

CARRIED

13. Construction Task Force Update

Amanda provided the following Construction Task Force update:

- A reduced meeting schedule for the task force will be put out in March; and,
- The Town has announced that the downtown construction project is being put out for tender and that the process should be completed by the end of April, with construction set to begin by the end of May or beginning of June.

The board engaged in discussion.

BIA-26-018

Moved by: Member B. Burns

Seconded by: Member M. Wood

Resolved that the Downtown Construction Task Force Update be received for information.

CARRIED

14. Communications

There were no communications.

15. Old Business

There was no old business.

16. New Business

a. The Happening in Grimsby

Member Duong requested that BIA members at the meeting who may be interested in supporting the Happening in Grimsby through potential fundraising opportunities connect with him after the meeting.

The board engaged in discussion.

17. Next Meeting

The Chair stated that the next meeting of the Grimsby Downtown BIA is scheduled for Wednesday, March 11, 2026, at 9 a.m.

18. Closed Session

The Chair called a recess at 9:45 a.m. The Chair recalled the meeting at 9:55 a.m.

BIA-26-019

Moved by: Member L. Sproston

Seconded by: Member M. Wood

Resolved that the February 11, 2026 meeting of the Grimsby Downtown BIA board proceed into closed session, Pursuant to Section 239(2)(k) of the Municipal Act, a position, plan, procedure, criteria or instruction to be applied to

any negotiations carried on or to be carried on by or on behalf of the municipality or local board, and section 239(2)(h) of the Municipal Act, information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

CARRIED

The meeting entered closed session at 10 a.m.

19. Back to Open Session

The meeting returned to open session at 10:17 a.m.

BIA-26-020

Moved by: Member C. Kempf

Seconded by: Member L. Sproston

Resolved that the direction provided in closed session regarding the Annual Summer Student Grants Update be approved.

CARRIED

20. Adjournment

The meeting was adjourned at 10:18 a.m.