

Town of Gananoque

Excavation Permit

Locate Form

(check one or both)

APPLICANT: _____

COMPANY: _____

CONTACT PERSON: _____

ADDRESS & PHONE NO: _____

ADDRESS OR LOCATION OF EXCAVATION: _____

The applicant hereby requests permission to excavate at the location shown on the sketch (attached) to:

_____ replace _____ repair _____ install new

the following item(s): _____ sewer line _____ water main _____ cable line

_____ gas main _____ pole _____ other (specify) _____

Proposed commencement date: _____

Proposed completion date: _____

Applicant hereby consents and acknowledges by signature below, to have read and understood the terms and conditions on the back of this permit and will not proceed until a signed copy of the permit granting approval has been





Public Works Supervisor or designate, for the Town of Gananoque, hereby grants by signature below, approval to proceed with the work stated above and outlines on the sketch subject to the terms and conditions on the back and the comments stated below.

This application is: Approved _____ Denied _____ (for the following reasons):

LOCATION OF UNDERGROUND SERVICES

Grid area for marking underground services with dots.

LEGEND

- STORM SEWER S/S
- CATCH BASIN 
- PROPERTY LINE P/L
- DITCH D
- CATCHBASIN MANHOLE CB/M
- CULVERT C
- SANITARY SEWER SAN
- SANITARY MANHOLE SAN/M
- WATERMAIN WM
- WATER VALVE 
- CURB STOP 
- FIRE HYDRANT 

DATE

DATE

APPLICANT'S SIGNATURE

SIGNATURE OF PUBLIC WORKS SUPERVISOR OR DESIGNATE

TERMS AND CONDITIONS

1. The applicant agrees and consents to indemnify and save harmless the Corporation of the Town of Gananoque and any of its officers, servants and employees from all claims and/or actions that may arise from the review, granting of this permit, supervision and/or the work being carried out.
2. The applicant agrees to notify, obtain any required locates and/or receive permission from the following agencies at least 48 hours prior to commencing work.

Telephone	Bell Canada	1-800-400-2255 Ontario One-Call
Gas	Union Gas	1-800-400-2255 Ontario One-Call
Water & Sanitary Sewer	Town of Gananoque Public Works Utilities	613-382-4360 ext. 113
Storm Sewer	Town of Gananoque Public Works Roads	613-382-4360 ext. 114
Electric	Eastern Ontario Power Co.	613-382-2118
Cable TV	Cogeco	613-544-6350
3. If, in the event that final reinstatement with hot mix asphalt cannot be done immediately following completion of the work, applicant shall do a temporary reinstatement with cold mix asphalt which shall be removed prior to final reinstatement with hot mix.
4. Applicant agrees to do weekly checks on condition of excavation prior to final reinstatement and to do any temporary repairs to same until such time as final reinstatement is completed.
5. Applicant is responsible for any additional work that is required to restore section of roadway or other area in which work was done for a period of eighteen months from date of acceptance of final reinstatement.
6. Applicant confirms by signature to have a valid insurance policy for public liability and property damage in an amount of at least two million dollars (\$2,000,000) and to have valid current WSIB coverage.
7. Applicant confirms by signature to be familiar with the contents of By-Law 91-21 and agrees to abide by the terms, conditions and provisions of By-Law 91-21 and any amendments thereto.
8. Applicant hereby submits the attached plans as part of their request for an Excavation Permit.
9. No excavation work shall commence before an Excavation Permit, duly signed and approved by the Public Works Supervisor or designate, has been issued to the applicant.
10. Excavation permit will not be issued until after any applicable fees have been paid by the applicant to the town, with a copy of the receipt as proof of payment. Any applicable fees are to be paid at the Town Hall, 30 King Street E. with cheques payable to "The Corporation of the Town of Gananoque".
11. Excavation permits are required for any excavation done within any road allowance or other municipal property. This includes areas outside of paved roads and sidewalks within any road allowance. Excavation permits are not required for excavations done on private property. If unsure whether your excavation will encroach onto municipal property, please contact Public Works at 613-382-4360 for confirmation.