



**PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/PROPERTY  
STANDARDS COMMITTEE MEETING MINUTES**

Tuesday, March 31, 2026 @ 6:00 PM  
In Person and Via Webex Teleconference Meeting

<b>COMMITTEE MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>Acting Chair:</b>	Brian Brooks	Brenda Guy, Mgr of Plan/Dev
<b>Members:</b>	Councillor Anne-Marie Koiner	Trudy Gravel Asst Planner
	Lynda Garrah	
	Emery Groen	
	Neil McCarney	
	Jana Miller	
<b>Regrets:</b>	Councillor Colin Brown	
	Kathy Warren	

<b>1.</b>	<b>Call Meeting to Order</b>
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Acting Chair Brian Brooks called the meeting to order at 6:00 PM

<b>2.</b>	<b>Adoption of the Agenda</b>
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**PAC-COA-PSC Motion #2026-08**

**Moved by:** Neil McCarney

**Seconded by:** Lynda Garrah

BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE ADOPT THE AGENDA DATED MARCH 31, 2026.

**- CARRIED**

<b>3.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
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<b>4.</b>	<b>Adoption of Minutes</b>
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**PAC-COA-PSC Motion #2026-09**

**Moved by:** Anne-Marie Koiner

**Seconded by:** Jana Miller

BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE ADOPT THE MINUTES DATED FEBRUARY 24, 2026.

**- CARRIED**

<b>5.</b>	<b>Public Question/Comments – None</b>
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<b>6.</b>	<b>Unfinished Business – None</b>
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7.	<b>Reports/New Business - None</b>
8.	<p><b>Correspondence/Other – None</b></p> <p>Draft Official Plan Update – March 26, 2026 (Rev 01) Prepared by J. L. Richards &amp; Associates Inc.</p> <p>Discussion with the Committee Members pertained to the following:</p> <ul style="list-style-type: none"> <li>• Settlement Area is identified as Strategic Growth Area in keeping with PPS</li> <li>• New to mapping: sea plane base, 100 year mid-century line, abandoned mines, appendix on wildland fire, source water protection – questions on history of some of these items and</li> <li>• Population density incorporated as per study prepared by Watson &amp; Associates</li> <li>• Growth is 5% in the last few years</li> <li>• Proposed housing starts are roughly 125 units per five year period</li> <li>• Housing – definition refers to PPS, language is observation of “shall support” or “should plan”, provides no enforcement</li> <li>• Rental Housing Section 3.2.2.9 discussed which cannot be enforced</li> <li>• Rural lands – lands are proposed as designated growth area (not serviced)</li> <li>• Rural land uses to be more restrictive</li> <li>• Future growth for Highway Commercial and how it connects to Kingston</li> <li>• Limited commercial lands in Gananoque and projection of employment seems high</li> <li>• Source Water Protection policies implemented</li> <li>• Access to the waterfront</li> <li>• Waterfront residential development</li> </ul> <p>The timeline for the next steps in the Draft Official Plan Update was provided</p>
9.	<b>Next Regular Meeting:</b> Tuesday, April 28, 2026 @ 6:00 pm
10.	<b>Questions From the Media – None</b>
11.	<b>Adjournment</b>

**PAC-COA-PSC Motion #2025-09**

**Moved by:** Emery Groen

**Seconded by:**

BE IT RESOLVED THAT PAC/COA/PSC ADJOURN THE TUESDAY, MARCH 31<sup>ST</sup> 2026 MEETING AT 7:13 PM.

**- CARRIED**

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Colin Brown, Chair

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Brenda Guy, Secretary