

REGULAR COUNCIL MEETING MINUTES
Held on Tuesday, November 4, 2025, at 5:00 PM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Brenda Guy, Manager of Planning and Development
	Matt Harper	John Morrison, Treasurer
	Patrick Kirkby	David Armstrong, Manager of Public Works
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond	Andrew Dickson, Fire Chief
		Lynsey Zufelt, Deputy Clerk
Regrets:	Anne-Marie Koiner	Penny Kelly, Clerk / CEMC

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> Members of the Public addressed Reports listed on the Agenda.
6.	Disclosure of Additional Items
	1. Gananoque Police Services Board Inquiry – Mayor Beddows
	2. Notice of Motion – Dis-incentivize Vacant Properties – Mayor Beddows
7.	Public Meeting
	1. Proposed Official Plan Amendment (OPA8-25) and Class III Development Permit (DP2025-13) – 145 River Street (Mathews) (+Ref. Council Report-PD-2025-18)
	<ul style="list-style-type: none"> The Chair acknowledged the Planning Advisory Committee (PAC) recommendation and applicant request for Deferral and the Public Meeting was postponed.
8.	Delegations – None
9.	Presentations / Awards / Deputations – None
10.	Mayor’s Declaration
11.	Unfinished Business – None
12.	Approval of Minutes – Tuesday, October 21, and Thursday, October 23, 2025
	<p>Motion #25-149 – Approval of Minutes – Tuesday, October 21, and Thursday, October 23, 2025</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, OCTOBER 21, AND THE SPECIAL COUNCIL MINUTES OF THURSDAY, OCTOBER 23, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

13.	Staff Reports
Council-PD-2025-17 – Public Meeting Requirements under <i>Planning Act</i>	
	<p>Motion #2025-150 – Public Meeting Requirements under <i>Planning Act</i> Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THIS REPORT OUTLINING THE METHODS FOR PROVIDING NOTICE TO THE PUBLIC ON STATUTORY NOTICE REQUIREMENTS, AS PRESENTED IN COUNCIL REPORT-PD-2025-17. CARRIED – UNANIMOUS</p>
Council-CAO-2025-13 – Strategic Plan 2026 – 2030 Update	
	<p>Motion #2025-151 – Strategic Plan 2026 – 2030 Update Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE FOR INFORMATION THE STRATEGIC PLAN 2026 – 2030 PROJECT UPDATE, AS PRESENTED IN COUNCIL REPORT CAO-2025-13. CARRIED – UNANIMOUS</p>
Council-CAO-2025-14 – 2021 to 2025 Legal Costs by Category	
	<p>Motion #2025-152 – Regular Reporting – Legal Costs by Category Moved By: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REPORT BACK ON A RECURRING BASIS, THE LEGAL COSTS BY CATEGORY ON A SEMI-ANNUAL BASIS. CARRIED – UNANIMOUS</p>
	<p>Motion #2025-153 – 2021 to 2025 Legal Costs by Category Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2021 – 2025 LEGAL COSTS BY CATEGORY REPORT, AS PRESENTED IN COUNCIL REPORT CAO-2025-14. CARRIED – UNANIMOUS</p>
Council-FIN-2025-29 – 2025 Quarter Three (Q3) Financial Results and Forecast	
	<p>Motion #2025-154 – 2025 Quarter Three (Q3) Financial Results and Forecast Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2025 QUARTER THREE (Q3) BUDGET VARIANCE AND FORECAST FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT FIN-2025-29. CARRIED – UNANIMOUS</p>
Council-FIR-2025-07 – Appoint Municipal Law Enforcement Officials	
	<p>By-law No. 2025-101 – Appoint Municipal Law Enforcement Officials Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-101, BEING A BY-LAW TO AMEND BY-LAW NO. 2018-010, A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS FOR THE CORPORATION OF THE TOWN OF GANANOQUE TO ADD “COMMUNITY SAFETY OFFICER DILLON CHAMPAGNE”, AS PRESENTED IN COUNCIL REPORT FIRE-2025-07. CARRIED – UNANIMOUS</p>

Council-CSC-2025-08 – 2026 Council Schedule	
	<p>Motion #25-155 – 2026 Council Schedule Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2026 COUNCIL SCHEDULE, AS PRESENTED IN COUNCIL REPORT CSC-2025-08.</p> <p style="text-align: right;">POSTPONED – UNANIMOUS</p>
14.	Motions (Council Direction to Staff) – None
15.	Correspondence
	<ol style="list-style-type: none">1. Integrity Commissioner Investigation – Councillor David Osmond2. The Centre Cooperative Care Centre – Urgent Update3. Ministry of Municipal Affairs and Housing (MMAH) – <i>Development Charges Act</i> Amendments4. Ministry for Seniors and Accessibility – 2026-2027 Seniors Community Grant5. Contractor Incident Report – King Street Pedestrian Bridge – Public Works Manager David Armstrong
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
	<ul style="list-style-type: none">• Members of Council provided their updates.
18.	Discussion of Additional Items
	<ol style="list-style-type: none">1. Mayor Beddows advised that he has been in contact with the Office of the Deputy Inspector General/Inspectorate of Policing seeking clarification on their letter, as an update to Councillor Harper’s question regarding the Mayor’s membership on the Gananoque Police Services Board.2. Mayor Beddows provided a Notice of Motion (Council Direction to Staff) for the next Regular Council meeting on Tuesday, November 18, 2025, for a report on the development of a strategy to dis-incentivize deliberate vacancy of residential properties as well as deliberate vacancy of commercial and industrial properties.
19.	Questions from the Media – None
20.	Confirmation By-law
	<p>By-law No. 2025-100 – Confirming By-law – November 4, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-100, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, NOVEMBER 4, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 4TH DAY OF NOVEMBER 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
21.	Next Meeting(s): Tuesday, November 18, 2025 at 5:00 PM
22.	Adjournment
	<p>Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 6:38 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<div><div></div><div>John S. Beddows, Mayor</div></div> <div><div></div><div>Lynsey Zufelt, Deputy Clerk</div></div>	