

**REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, September 16, 2025, at 5:00 PM

Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby	Jeff Johnston, Manager of Parks and Recreation
	Anne-Marie Koiner	Andrew Dickson, Fire Chief
	Vicky Leakey	
	David Osmond	
Regrets:		Brenda Guy, Manager of Planning and Development
		John Morrison, Treasurer
		David Armstrong, Manager of Public Works

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> A Member of the Public addressed a Report listed on the Agenda.
6.	Disclosure of Additional Items – None
7.	Delegations – None
8.	Presentations / Awards / Deputations
	1. Retirement – Deirdre Crichton, Library CEO <ul style="list-style-type: none"> At this time, Members of the Library Board, Council and Staff recognized Ms. Crichton for her years of dedication as Gananoque Public Library CEO and wished her well on her retirement. Mayor Beddows presented Ms. Crichton with a certificate and a bouquet of flowers.
9.	Mayor's Declarations – None
10.	Unfinished Business
Council-CAO-2025-12 – 2025 Strategic Plan Award of Contract	
	By-law No. 2025-082 – Strategic Plan Award of Contract Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-082, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH SUZANNE GIBSON & ASSOCIATES, TO UNDERTAKE THE UPDATING OF THE STRATEGIC PLAN, TO AN UPSET LIMIT OF \$20,200 (EXCLUDING HST), AS PRESCRIBED IN THE

12.	Staff Reports
Council-FIN-2025-23 – Ontario Infrastructure and Lands Corporation (OILC) Long Term Debenture By-law	
	<p>***Moved by Councillor Brown and seconded by Councillor Kirkby to postpone the recommendation presented in Report Council-FIN-2025-23.</p> <p style="text-align: right;">DEFEATED – 3 Ayes, 4 Nays</p>
	<p>By-law No. 2025-081 – Ontario Infrastructure and Lands Corporation (OILC) Long Term Debenture By-law</p> <p>Moved By: Councillor Koiner Seconded By: Deputy Mayor Leahey</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-081, BEING A BY-LAW TO AUTHORIZE THE LONG-TERM BORROWING PURSUANT TO THE ISSUE OF DEBENTURES TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) IN THE PRINCIPAL AMOUNT OF \$1,300,000 TOWARDS THE COST OF THE MARINA CAPITAL WORKS PROJECT, AS PRESENTED IN REPORT COUNCIL FIN-2025-23.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 2 Nays</p>
13.	Motions (Council Direction to Staff)
	<p>1. Affordable Housing Working Group – Presentation to Council – Deputy Mayor Leahey</p> <p>Motion #25-128 – Affordable Housing Working Group – Presentation to Council</p> <p>Moved By: Deputy Mayor Leahey Seconded By: Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY INVITES TO THE TUESDAY, OCTOBER 7TH, 2025, MEETING, THE AFFORDABLE HOUSING WORKING GROUP (AHWG) TO PRESENT THE 2025 TOWN OF GANANOQUE HOUSING STRATEGY.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
14.	Correspondence
	<p>1. South East Health Unit – Board of Health Summary – August 27, 2025</p> <p>2. United Counties of Leeds & Grenville – Media Release – Fundraising Committee for the G. Tackaberry & Family Home</p> <p>3. Cataraqui Conservation – New Release – Level 3 Low Water Condition for Cataraqui Region</p>
15.	Notice Required Under the Notice By-law
	<ul style="list-style-type: none"> Mayor Beddows provided Notice that a Public Meeting is scheduled for Tuesday, October 7, 2025 at 5:00 PM regarding a Proposed Class III Development Permit – 760 Stone Street North – Extend Temporary Use of an Automotive Sales Establishment
16.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> Members of Council provided their updates.
17.	Discussion of Additional Items – None
18.	Questions from the Media – None
19.	Closed Session
	<p>Moved by Councillor Koiner that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 7:23 PM for the purpose of discussing one (1) item under Labour Relations or Employee Negotiations.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
20.	Move Out of Closed Session at 9:08 PM.
	Council resumed the Open Session at 9:10 PM

