

## REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, September 16, 2025, at 5:00 PM Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby	Jeff Johnston, Manager of Parks and Recreation
	Anne-Marie Koiner	Andrew Dickson, Fire Chief
39	Vicky Leakey	
	David Osmond	
Regrets:		Brenda Guy, Manager of Planning and Development
		John Morrison, Treasurer
		David Armstrong, Manager of Public Works

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof - None
3.	Canadian National Anthem
	The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul> <li>Mayor Beddows read the Land Acknowledgement Statement.</li> </ul>
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	A Member of the Public addressed a Report listed on the Agenda.
6.	Disclosure of Additional Items - None
7.	Delegations - None
8.	Presentations / Awards / Deputations
	1. Retirement – Deirdre Crichton, Library CEO
	<ul> <li>At this time, Members of the Library Board, Council and Staff recognized Ms. Crichton for her years of dedication as Gananoque Public Library CEO and wished her well on her retirement.</li> <li>Mayor Beddows presented Ms. Crichton with a certificate and a bouquet of</li> </ul>
	flowers.
9.	Mayor's Declarations - None
10.	Unfinished Business
Cound	cil-CAO-2025-12 – 2025 Strategic Plan Award of Contract

By-law No. 2025-082 – Strategic Plan Award of Contract

Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-082, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH SUZANNE GIBSON & ASSOCIATES, TO UNDERTAKE THE UPDATING OF THE STRATEGIC PLAN, TO AN UPSET LIMIT OF \$20,200 (EXCLUDING HST), AS PRESCRIBED IN THE

PROPOSAL LETTER DATED SEPTEMBER 2, 2025, AND AS PRESENTED IN COUNCIL REPORT CAO-2025-12.

CARRIED - 6 Ayes, 1 Nay

## Council-CSC-2025-06 - Council Composition and Ward Boundaries

Motion #25-125 – Council Composition and Ward Boundaries

Moved By: Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES OPTION #1, DO NOTHING. MAINTAIN STATUS QUO WITH
RESPECT TO COUNCIL COMPOSITION AND CONTINUE TO ELECT ATLARGE FOR THE 2026 MUNICIPAL ELECTION, AS PRESENTED IN REPORT
COUNCIL-CSC-2025-06.

CARRIED - 5 Ayes, 1 Nay, 1 Abstain

Response to Motion #25-121 – Mayoral Directive #2025-002 – Request to Mayor Beddows (Mayoral Directive #2025-003, +Motion #25-121)

\*\*Mayor Beddows vacated the Chair to speak to Response to Motion #25-121
\*\*Deputy Mayor Leakey took the Chair.

- Mayor Beddows provided a summary of the items listed on Mayoral Directive #2025-003.
- It was generally agreed that a Special Meeting of Council be scheduled to discuss all the Directives and provide an opportunity to discuss/consider and possibly vote on each item.
- The following recommendation was considered.

Motion #25-127 - Mayoral Directive #2025-003 - Remove Collection of Parking Fines from Out-of-Province Vehicles

**Moved By:** Deputy Mayor Leakey **Seconded By:** Mayor Beddows BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REMOVES, IN ITS ENTIRETY, FROM THE MAYOR DIRECTIVE #2025-003, ITEM #8.E., WHICH READS AS FOLLOWS:

"COLLECTION OF PARKING FINES FROM OUT-OF-PROVINCE VEHICLES -AMEND PARKING BYLAW TO PERMIT CLAMPING OF TIRES OF OUT-OF-PROVINCE VEHICLES ON ISSUANCE OF A PARKING TICKET. CREATE NEW CLASS OF PARKING TICKET FOR CLAMPED VEHICLES WHICH INCLUDES FULL COST-RECOVERY OF CLAMPING AND UN-CLAMPING THE VEHICLE."

**CARRIED - UNANIMOUS** 

\*\*The Chair called a recess at 6:40 PM.

\*\*The meeting resumed at 6:58 PM.

11. Approval of Minutes – Tuesday, September 2, 2025

Motion #25-126 – Approval of Minutes – Tuesday, September 2, 2025

Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY,
SEPTEMBER 2, 2025.

CARRIED - UNANIMOUS

12.	Staff Reports
Cour	cil-FIN-2025-23 – Ontario Infrastructure and Lands Corporation (OILC) Long
	***Moved by Councillor Brown and seconded by Councillor Kirkby to postpone the recommendation presented in Report Council-FIN-2025-23.  DEFEATED – 3 Ayes, 4 Nays
13.	By-law No. 2025-081 – Ontario Infrastructure and Lands Corporation (OILC)  Long Term Debenture By-law  Moved By: Councillor Koiner  Seconded By: Deputy Mayor Leakey  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS  BY-LAW NO. 2025-081, BEING A BY-LAW TO AUTHORIZE THE LONG-TERM  BORROWING PURSUANT TO THE ISSUE OF DEBENTURES TO ONTARIO  INFRASTRUCTURE AND LANDS CORPORATION ("OILC") IN THE PRINCIPAL  AMOUNT OF \$1,300,000 TOWARDS THE COST OF THE MARINA CAPITAL  WORKS PROJECT, AS PRESENTED IN REPORT COUNCIL  FIN-2025-23.  CARRIED – 5 Ayes, 2 Nays  Motions (Council Direction to Staff)  1. Affordable Housing Working Group – Presentation to Council – Deputy  Mayor Leakey
41	Motion #25-128 – Affordable Housing Working Group – Presentation to Council  Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY INVITES TO THE TUESDAY, OCTOBER 7 <sup>TH</sup> , 2025, MEETING, THE AFFORDABLE HOUSING WORKING GROUP (AHWG) TO PRESENT THE 2025 TOWN OF GANANOQUE HOUSING STRATEGY.  CARRIED – UNANIMOUS
14.	Correspondence
	1. South East Health Unit – Board of Health Summary – August 27, 2025
	2. United Counties of Leeds & Grenville – Media Release – Fundraising Committee for the G. Tackaberry & Family Home
¥2	<ol> <li>Cataraqui Conservation – New Release – Level 3 Low Water Condition for Cataraqui Region</li> </ol>
15.	Notice Required Under the Notice By-law
	<ul> <li>Mayor Beddows provided Notice that a Public Meeting is scheduled for Tuesday, October 7, 2025 at 5:00 PM regarding a Proposed Class III Development Permit – 760 Stone Street North – Extend Temporary Use of an Automotive Sales Establishment</li> </ul>
16.	Committee Updates (Council Reps)
	Members of Council provided their updates.
17.	Discussion of Additional Items - None
18.	Questions from the Media - None
19.	Closed Session
ina.	Moved by Councillor Koiner that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 7:23 PM for the purpose of discussing one (1) item under Labour Relations or Employee Negotiations.  CARRIED – UNANIMOUS
20.	Move Out of Closed Session at 9:08 PM.
	Council resumed the Open Session at 9:10 PM
	SC MANAGEMENT & CONSTRUCTOR REVISES OF \$1 87.00 \$1.00

## 21. Reporting Out of Closed Session A Closed Meeting was held. Council discussed one (1) item under Labour Relations or Employee Negotiations. The following recommendation was considered. Motion #25-129 - Non-Union Salary Grid Review - Direction to Staff Moved BY: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION #4 (IMPLEMENT THE 2025 NON-UNION SALARY GRID AT THE 55TH PERCENTILE OF THE MARKET REPORT, EFFECTIVE JULY 1, 2025. THE COST WOULD BE DRAWN FROM RESERVES IF NEEDED), AS PRESENTED IN REPORT COUNCIL CAO- IC-2025-13, AND FURTHER DIRECTS THE CAO TO CONDUCT A GRID REVIEW IN THREE (3) YEARS. CARRIED - UNANIMOUS 22. Confirmation By-law By-law No. 2025-080 - Confirming By-law - September 16, 2025 Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-080, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, SEPTEMBER 16<sup>TH</sup>, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 16<sup>TH</sup> DAY OF SEPTEMBER 2025 CARRIED - UNANIMOUS Next Meeting(s): 23. Special Council - Wednesday, September 24, 2025 at 5:00 PM Regular Council - Tuesday, October 7, 2025 at 5:00 PM 24. Adjournment Moved By: Councillor Koiner Be it resolved that Council hereby adjourns this regular meeting of Council at 9:13 PM. **CARRIED - UNANIMOUS**

Penny Kelly, Clerk

John S. Beddows, Mayor