

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, September 2, 2025, at 5:00 PM Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Matt Harper	Penny Kelly, Clerk / CEMC
	Patrick Kirkby	Lynsey Zufelt, Deputy Clerk
	Anne-Marie Koiner	Brenda Guy, Manager of Planning and Development
	Vicky Leakey	John Morrison, Treasurer
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief
		Tanya Dallaire, Deputy Treasurer
		William Thiessen, Asset Management Coordinator
Regrets:	Colin Brown	

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	The National Anthem was played.
4.	Land Acknowledgement Statement
	Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	A Member of the Public addressed a Report listed on the Agenda.
6.	Disclosure of Additional Items – None
7.	Delegations – None
8.	Presentations / Awards / Deputations
	1. 2025 Asset Management Plan (AMP) Update – John Morrison, Treasurer (+Ref. Report Council-FIN-2025-21)
	 John Morrison, Treasurer, presented a PowerPoint presentation entitled, "2025 Asset Management Plan Update Presentation to Council"
9.	Mayor's Declarations
	 Mayor Beddows proclaimed September 19th to October 12th, 2025, be recognized as "Culture Days in Gananoque".
10.	Unfinished Business
Counc	cil-FIN-2025-21 – Town of Gananoque 2025 Asset Management Plan (AMP)

By-law No. 2025-079 – 2025 Asset Management Plan Update for Proposed Level of Service

Update for Proposed Level of Service

Moved By: Councillor Kirkby **Seconded By:** Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-079, BEING A BY-LAW TO ADOPT THE 2025 ASSET

MANAGEMENT PLAN FOR PROPOSED LEVEL OF SERVICE, AS PRESENTED IN COUNCIL REPORT-FIN-2025-21.

CARRIED – UNANIMOUS

Council-RDS-2025-11 – Urban Tree By-law Update and Request for Consultation

Motion #25-114 – Urban Tree By-law Update and Request for Consultation – Refer to 2026 Budget Deliberations

Moved By: Councillor Osmond **Seconded By:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS TO THE 2026 BUDGET DELIBERATIONS, THE ESTIMATED AMOUNT OF \$25,000 FOR CONSULTING FEES REGARDING THE ESTABLISHMENT OF AN URBAN TREE BY-LAW.

CARRIED – 5 Ayes, 1 Nay

Council-REC-2025-15 - Train Umbrella Construction Cost Sharing Agreement

By-law No. 2025-078 – Train Umbrella Construction Cost Sharing Agreement Moved By: Councillor Kirkby

Seconded By: Councillor Koiner
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2025-078, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND
CLERK TO SIGN A CONSTRUCTION COST SHARING AGREEMENT WITH EO
GENERATION LIMITED PARTNERSHIP ("EO") FOR A CONSTRUCTION
PROJECT SITUATED AT THE INTAKE OF THE GANANOQUE GENERATING
STATION LOCATED AT 5 KING STREET EAST, (LOCATION OF TRAIN
UMBRELLA SUB-STRUCTURE), AS PRESENTED IN COUNCIL REPORT REC2025-15.

CARRIED - UNANIMOUS

11. Motion #25 – 113 – Approval of Minutes – August 12 and August 21, 2025

Motion #25-113 – Approval of Minutes – August 12 and August 21, 2025

Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, AUGUST

12TH, 2025 AND THE SPECIAL COUNCIL MINUTES OF THURSDAY, AUGUST

21ST, 2025.

CARRIED - 5 Ayes, 1 Abstain

12. Staff Reports

Council-FIN-2025-18 – Second (2nd) Quarter Forecast & Budget Variance

Motion #25-115 – Second (2nd) Quarter Forecast & Budget Variance
Moved By: Councillor Kirkby
Seconded By: Councillor Koiner
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES THE 2025 SECOND (2ND) QUARTER BUDGET VARIANCE AND
FORECAST, AS PRESENTED IN COUNCIL REPORT FIN-2025-18.

CARRIED - UNANIMOUS

Council-FIN-2025-19 – Community Grants Program

Motion #25-116 – Community Grants Program

Moved By: Councillor Koiner **Seconded By:** Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION, THE STATUS OF THE COMMUNITY GRANT PROGRAM, AS PRESENTED IN COUNCIL REPORT FIN-2025-19.

CARRIED - UNANIMOUS

Council-FIN-2025-20 - Casino Funding

Motion #25-117 - Casino Funding

Moved By: Patrick Kirkby **Seconded By:** Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AS INFORMATION, THE STATUS OF THE CASINO FUNDING, AS PRESENTED IN COUNCIL REPORT FIN-2025-20.

CARRIED - UNANIMOUS

Council-FIN-2025-22 – 2025 Strategic Asset Management Policy Update

Motion #25-118 – 2025 Strategic Asset Management Policy Update
Moved By: Councillor Koiner Seconded By: Councillor Kirkby
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
ADOPTS THE 2025 STRATEGIC ASSET MANAGEMENT POLICY UPDATE, AS
PRESENTED IN COUNCIL REPORT FIN-2025-22.

CARRIED - UNANIMOUS

Council-UTIL-2025-10 - 2025 Second (2nd) Quarter Water & Wastewater Reports

Motion #25-119 – 2025 Second (2nd) Quarter Water & Wastewater Reports

Moved By: Councillor Kirkby Seconded By: Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES THE 2025 SECOND (2ND) QUARTER WATER AND WASTEWATER

REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL2025-10.

CARRIED - UNANIMOUS

Council-UTIL-2025-11 - Updated Significant Drinking Water Threat Assessment

Motion #25-120 – Updated Significant Drinking Water Threat Assessment Moved By: Councillor Kirkby

Seconded By: Councillor Koiner
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES THE UPDATED SIGNIFICANT DRINKING WATER THREAT
ASSESSMENT REPORT FOR INFORMATION, AS PRESENTED IN REPORT
COUNCIL UTIL-2025-11.

CARRIED - UNANIMOUS

- **13.** | **Motions** (Council Direction to Staff)
 - 1. Councillor Osmond Mayoral Directive 2025-002 Request to Mayor Beddows

Motion #25-121 – Mayoral Direction #2025-002 – Request to Mayor Beddows Moved BY: Councillor Osmond Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS MAYOR JOHN BEDDOWS TO PRESENT TO COUNCIL ON TUESDAY, SEPTEMBER 16, 2025, SUPPLEMENTAL INFORMATION REGARDING THE MAYORAL DIRECTIVE NUMBER #2025- 002, BEING A DIRECTIVE TO THE TREASURER AND CAO ON THE PREPARATION OF THE 2026 AND 2027 OPERATING AND CAPITAL BUDGETS; SUPPLEMENTAL GUIDANCE ON PLANNING FACTORS AND CRITERIA;

AND FURTHER FOLLOWING THE PRESENTATION ALLOW COUNCIL TO COMMENT AND VOTE ON EACH OF THE 27 ITEMS LISTED ON THE DIRECTIVE, IN ORDER TO LIGHTEN WORKLOADS AND RESOURCES THAT ARE INCURRED BY THESE IMPOSED DIRECTIVES.

CARRIED - UNANIMOUS

^{***}At this point, the Chair called a recess.

^{***}The meeting resumed at 7:14 PM.

14. Correspondence 1. Rob Martinson – Parking Issue – Restrictions on Market and Clarence Streets 2. Schuyler Schmidt – BMX Track at Community Centre – Request to Council 3. Township of Rideau Lakes - V.O.I.C.E Coalition - Request for Support and **Endorsement** Motion #25-122 - V.O.I.C.E. Coalition - Request for Support and Endorsement **Moved BY:** Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SEND A LETTER OF SUPPORT AND ENDORSEMENT TO THE TOWNSHIP OF RIDEAU LAKES, IN REPLY TO RESOLUTION NO. 189-2025. CARRIED - 5 Ayes, 1 Nay 4. Gananoque Wheels of Care – 2024 Annual Report 15. Notice Required Under the Notice By-law – None 16. **Committee Updates (Council Reps)** Members of Council provided their updates. 17. **Discussion of Additional Items** – None 18. Questions from the Media - None 19. **Closed Session** Moved by Councillor Kirkby that the Council of the Town of Gananoque, in accordance with Section 239.2 of the Municipal Act, moves into Closed Session at 8:14 PM for the purpose of discussing two (2) items under Labour Relations or Employee Negotiations, and one (1) item under Advice that is Subject to Solicitor-Client Privilege, Including Communications Necessary for that Purpose. **CARRIED – UNANIMOUS** 20. Move Out of Closed Session at 8:50 PM. Council resumed the Open Session at 8:51 PM 21. **Reporting Out of Closed Session** A Closed Meeting was held. Council discussed one (1) item under Advice that is Subject to Solicitor-Client Privilege, Including Communications Necessary for that Purpose. There was nothing to Report out on this item. Council also discussed two (2) items under Labour Relations or Employee Negotiations. Council considered the following recommendations. Motion #25-123 – Budget Approval – Temporary Staffing Extension – Roads **Division** Moved BY: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES IN THE DRAFT 2026 ROADS DIVISION OPERATIONAL BUDGET WAGES TO FUND AN EXTENSION OF TEMPORARY EMPLOYMENT TO COVER A MEDICAL LEAVE OF ABSENCE, AS PRESENTED IN CLOSED SESSION ON SEPTEMBER 2, 2025. **CARRIED - UNANIMOUS** Motion #25-124 - Budget Approval - Temporary Staffing Extension - Utilities Division Moved BY: Councillor Koiner **Seconded By:** Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES, IN THE DRAFT 2026 WATER / WASTEWATER OPERATIONAL

	BUDGET WAGES TO FUND AN EXTENSION OF TEMPORARY EMPLOYMENT TO COVER A MEDICAL LEAVE OF ABSENCE, AS PRESENTED IN CLOSED SESSION ON SEPTEMBER 2, 2025.
	CARRIED - UNANIMOUS
22.	Confirmation By-law
	By-law No. 2025-077 – Confirming By-law – September 2, 2025 Moved By: Councillor Koiner Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-077, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, SEPTEMBER 2 ND , 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 2 ND DAY OF SEPTEMBER 2025
	CARRIED – UNANIMOUS
23.	Next Meeting(s): Tuesday, September 16, 2025 at 5:00 PM
23. 24.	
	Next Meeting(s): Tuesday, September 16, 2025 at 5:00 PM
	Next Meeting(s): Tuesday, September 16, 2025 at 5:00 PM Adjournment Moved By: Mayor Beddows Be it resolved that Council hereby adjourns this regular meeting of Council at 8:54 PM.