

REGULAR COUNCIL MEETING MINUTES

Held on Wednesday, July 15, 2026, at 5:00 PM
Held Virtually and In-Person

Council Members Present		Staff Present
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Anne-Marie Koiner	Lynsey Zufelt, Deputy Clerk
	Vicki Leakey	Brenda Guy, Manager of Planning and Development
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks, Recreation and Facilities
		John Morrison, Treasurer
Regrets:	Matt Harper	
	Patrick Kirkby	

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:00 PM
2.	Disclosure of Pecuniary Interest – None
3.	Canadian National Anthem
	• The National Anthem was sung.
4.	Land Acknowledgement Statement
	• Mayor Beddows read the Land Acknowledgement Statement
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	• A Member of the public spoke to Reports on the Agenda
6.	Disclosure of Additional Items – None
***At this point, Mayor Beddows moved to Report Council-LIB-2026-01 – Gananoque Public Library Quarterly Report and invited Rachel Brown, Library CEO to present the report.	
7.	Unfinished Business
Council-UTIL-2026-12 – East End Pumping Station (EEPS) – Monthly Project Update	
	Motion #26-126 – East End Pumping Station (EEPS) – Monthly Project Update Moved By: Councillor Brown Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE THE EAST END PUMPING STATION – MONTHLY PROJECT UPDATE REPORT FOR INFORMATION, AS PRESENTED IN REPORT COUNCIL UTIL-2026-12. CARRIED – UNANIMOUS
8.	Approval of Minutes – Wednesday, June 17 and Thursday, July 2, 2026
	Motion #26-125 – Approval of Minutes – Wednesday, June 17 and Thursday, July 2, 2026 Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF WEDNESDAY, JUNE 17 TH , 2026, AND ITS SPECIAL COUNCIL MINUTES OF THURSDAY, JULY 2 ND , 2026. CARRIED – UNANIMOUS

	3. INSTALLATION OF “ROUGH IN” PLUMBING FOR ANYTHING MORE THAN A SINGLE TOILET AND SINK IN A DETACHED GARAGE WILL TRIGGER A REQUIREMENT TO INSTALL SEPARATE LATERAL WATER AND WASTEWATER SERVICES AND A SEPARATE METER TO SERVICE THE GARAGE IN QUESTION, AND; 4. DETACHED GARAGES WITH SEPARATE LATERAL WATER AND WASTEWATER SERVICES AND A SEPARATE METER WHICH HAS NOT BEEN ISSUED AN OCCUPANCY PERMIT ARE NOT REQUIRED TO PAY THE WATER & WASTEWATER CAPITAL LEVY BUT MUST STILL PAY FOR CONSUMPTION.
	CARRIED – 4 Ayes, 1 Nay
	***At this point, Deputy Mayor vacated the Chair. ***Mayor Beddows resumed the Chair.
11.	Correspondence
	1. Ministry of Municipal Housing and Affairs (MMAH) – Response to Town of Gananoque’s 2026 Deemed Budget – Request to Extend 2. Ministry of Municipal Housing and Affairs (MMAH) – Amendments to Strong Mayor Framework 3. Children’s Mental Health of Leeds and Grenville (CMHLG) Local 441 – Request for Support
12.	Notice Required Under the Notice By-law
	1. Mayor Beddows advised that a Public Meeting will be held on Wednesday, August 12, 2026, at 5:00 PM to consider a proposed Plan of Subdivision (SD2025-01) and Class III Development Permit (DP2026-04) – Vacant Lands South of Elmwood and West of Arthur Street.
13.	Committee Updates (Council Reps)
	Postponed to August 12, 2026
14.	Discussion of Additional Items – None
15.	Questions from the Media – None
16.	Closed Session
	- Moved by Mayor Beddows that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 8:02 PM for the purpose of discussing: - Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board; - Four (4) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding Champions of Gananoque, Appointment to Cataraqui Source Protection Committee and two (2) Human Resources matters, and; - One (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose regarding a Judicial Review update.
	CARRIED – UNANIMOUS
17.	Move Out of Closed Session at 9:44 PM.
	Open Session resumed at 9:45 PM, with the following Council Members present: Deputy Mayor Leakey, Councillors Brown, Koiner and Osmond.
18.	Reporting Out of Closed Session
	Deputy Mayor Leakey advised that a Closed Meeting was held. Council discussed two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There is nothing to report out on the first item, Council will consider a recommendation regarding the second item.

21.	Adjournment	
	Moved By: Deputy Mayor Leakey Be it resolved that the Council of the Town of Gananoque hereby adjourns the Wednesday, July 15 th , 2026, regular meeting of Council at 9:50 PM. CARRIED – UNANIMOUS	
	_____ John S. Beddows, Mayor	_____ Penny Kelly, Clerk