

# REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, May 6, 2025, at 5:00 PM Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown arrived at 5:05 PM	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Jeff Johnston, Manager of Parks and Recreation

	, , ,		
1.	Call Meeting to Order		
	Mayor Beddows called the meeting to order at 5:00 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof - None		
3.	Canadian National Anthem		
	The National Anthem was played.		
4.	Land Acknowledgement Statement		
	Mayor Beddows read the Land Acknowledgement Statement.		
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)		
	Members of the Public addressed the Direction to Staff Motion and a Report listed on the Agenda.		
6.	Disclosure of Additional Items - None		
7.	Delegations - None		
8.	Presentations / Awards / Deputations – None		
9.	Mayor's Declaration - None		
10.	Unfinished Business – None		
11.	Consent Agenda		
	<b>Moved By:</b> Councillor Koiner Seconded By: Deputy Mayor Leakey Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:		
v	Motion #25-056 – Approval of Minutes – Tuesday, April 15 and 29, 2025 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, APRIL 15 <sup>TH</sup> , 2025, AND THE SPECIAL MINUTES OF TUESDAY, APRIL 29, 2025.		
	By-law No. 2025-035 – 2025 Tax Rates and Ratios By-law (3 <sup>rd</sup> Reading) BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS FOR A THIRD AND FINAL TIME AND PASS BY-LAW NO. 2025-035, BEING A BY-LAW TO SET THE 2025 TAX RATES; AND; 2025 TAX RATIOS.  CARRIED – UNANIMOUS		
,			

#### 12. Staff Reports

#### Council-LIB-2025-02 – Gananoque Library Quarterly Report

Motion #25-057 - Gananoque Library Quarterly Report

**Moved By:** Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AS PRESENTED IN REPORT COUNCIL LIB-2025-02.

CARRIED - UNANIMOUS

#### Council-RDS-2025-04 - Award of Contact - Backhoe Replacement

Motion #25-058 - Award of Contact - Backhoe Replacement

Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-043, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BRANDT TRACTOR LTD., FOR THE PROCUREMENT OF A NEW BACKHOE TO AN UPSET LIMIT OF \$330,650.00 (EXCLUSIVE OF TOWN SHARE OF HST), AS PRESCRIBED IN THE QUOTE DATED APRIL 8, 2025, AND AS PRESENTED IN COUNCIL REPORT RDS -2025-04.

DEFEATED - 3 Ayes, 4 Nays

## Council-RDS-2025-05 - Award of Contract - Asphalt Crack-Sealing Services

By-law No. 2025-044 – Award of Contract – Asphalt Crack-Sealing Services Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-044, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ONLINE PAVEMENT MARKINGS AND MAINTENANCE, TO PROVIDE ASPHALT CRACK-SEALING SERVICES AS OUTLINED IN THEIR PROPOSAL LETTER DATED APRIL 9, 2025, TO AN UPSET LIMIT OF \$55,600.00 (EXCLUSIVE OF TOWN SHARE OF HST), AND AS PRESENTED IN COUNCIL REPORT RDS-2025-05.

**CARRIED – UNANIMOUS** 

#### Council-UTIL-2025-05 - 2024 Annual Drinking Water Inspection Report

Motion #25-059 – 2024 Annual Drinking Water Inspection Report

Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2024 ANNUAL DRINKING WATER INSPECTION REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2025-05.

**CARRIED - UNANIMOUS** 

#### Council-UTIL-2025-06 - Award of Contract - Wastewater Master Plan

By-law No. 2025-045 – Award of Contract – Wastewater Master Plan Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-045, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH J.L. RICHARDS & ASSOCIATES LTD., TO UNDERTAKE THE UPDATING OF THE WASTEWATER MASTER PLAN, TO AN UPSET LIMIT OF \$79,677.00 (EXCLUDING HST), AS PRESCRIBED IN THEIR PROPOSAL LETTER DATED APRIL 17, 2025, AND AS PRESENTED IN COUNCIL REPORT UTIL-2025-06.

CARRIED – UNANIMOUS

#### **13. Motions** (Council Direction to Staff)

1. General Fees and Rates By-law No. 2025-015 – Schedule 'l' – Disposal Fees – Direction to Staff – Mayor Beddows

Motion #25-060 – General Fees and Rates By-law No. 2025-015 – Schedule 'l' – Disposal Fees – Direction to Staff

Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECONSIDERS, IN PART, THE GENERAL FEES & RATES BY-LAW NO.

2025-015, SPECIFICALLY ADDRESSING DISPOSAL SITE FEES, SCHEDULE 'I', WASTE ITEMS FEES/RATE FOR:

- WASTE AND YARD WASTE BAG TAGS FOR CURBSIDE PICK-UP @ 2.50/TAG;
- BRUSH, LEAF AND YARD WASTE AT THE PUBLIC WORKS YARD @ \$40.00 PER ½ TON TRUCK LOAD AND RESIDENTIAL (IN BAGS) NO CHARGE.

CARRIED - UNANIMOUS

## 14. Correspondence

- 1. Town of Gananoque's Council Response to Strong Mayor Powers Expansion
- 2. Ministry of Municipal Affairs and Housing Expansion of Strong Mayor Powers Effective May 1, 2025
- 3. Tony Fleming, Integrity Commissioner 2024 Annual Report

# Motion #25-061 – Tony Fleming, Integrity Commissioner – 2024 Annual Report

Moved By: Councillor Brown

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES FOR INFORMATION THE 2024 INTEGRITY COMMISSIONER'S
ANNUAL REPORT, AS SUBMITTED BY TONY FLEMING, INTEGRITY
COMMISSIONER.

#### CARRIED - UNANIMOUS

- 4. United Counties of Leeds & Grenville Media Release Counties Receives 240 New Child Care Spaces
- 5. Cataraqui Conservation 2024 Audited Final Statement for December 31, 2025
- 6. OLG Issues Fourth (4th) Quarter Gaming Revenue Payment
- 7. South East Health Unit Board of Health Update for April 2025
- 15. Notice Required Under the Notice By-law None
- 16. | Committee Updates (Council Reps)
  - Members of Council provided their updates.
- 17. Discussion of Additional Items None
- 18. Questions from the Media None
- 19. Closed Session

Moved by Councillor Koiner that the Council of the Town of Gananoque, in accordance with Section 239.2 of the *Municipal Act*, moves into Closed Session at 6:32 PM for the purpose of discussing one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding the Champions of Gananoque Nominations, and; one (1) item under Labour Relations or Employee Negotiations.

CARRIED - UNANIMOUS

<sup>\*\*\*</sup>Councillor Osmond left the meeting at 6:32 PM and did not return for the remainder of the meeting(s).

# Move Out of Closed Session at 7:06 PM. Council resumed the Open Session at 7:06 PM, with the following Council Members present: Mayor Beddows, Deputy Mayor Leakey, Councillors Brown, Harper, Kirkby and Koiner. 21. **Reporting Out of Closed Session** A Closed Meeting was held. Council discussed one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees and one (1) under Labour Relations or Employee Negotiations. Council considered the following recommendations. Motion #25-062 - Champions of Gananoque Recipients Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AWARDS THE CHAMPIONS OF GANANOQUE TO: 1. BETHANIE MATTHEWS 2. CHARLENE MCCANN-O'CONNOR, AND; 3. MARILYNN THIEVERGE AND FURTHER THE ABOVE NAMES BE ETCHED ON THE PLAQUE LOCATED AT THE LOU JEFFRIES ARENA. **CARRIED - UNANIMOUS** By-law No. 2025-046 – Memorandum of Settlement – CUPE 1701 – 2024 Job **Evaluations** Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-046, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MEMORANDUM OF SETTLEMENT WITH CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 1701, IN ACCORDANCE WITH THE 2024 JOB EVALUATION RESULTS, AS PRESENTED IN COUNCIL REPORT CAO-2025-IC-08. **CARRIED – UNANIMOUS** 22. Confirmation By-law By-law No. 2025-042 - Confirming By-law - May 6, 2025 Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-042, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MAY 6<sup>TH</sup>, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 6TH DAY OF MAY 2025. **CARRIED – UNANIMOUS** 23. Next Meeting: Regular Council - Tuesday, May 20, 2025 at 5:00 PM 24. Adjournment Moved By: Councillor Koiner Be it resolved that Council hereby adjourns this regular meeting of Council at 7:10 PM. **CARRIED – UNANIMOUS** John S. Beddows, Mayor Penny Kelly, Clerk