

**REGULAR COUNCIL MEETING MINUTES**  
 Held on Tuesday, March 18, 2025, at 5:00 PM  
 Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief

1.	<b>Call Meeting to Order</b>
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
	1. Councillor Brown declared a Conflict of Interest regarding Report Council-REC-2025-05 – Lease Agreement – 10 King Street East – Thousand Islands Accommodation Partners (TIAP), as he is a member of TIAP. 2. Councillor Osmond declared a Conflict of Interest regarding Report Council-FIRE-2025-03 – Purchase of Pick-Up Truck – Police Cooperative Purchasing Group (PCPG), due to his association with the car dealership.
3.	<b>Canadian National Anthem</b>
	<ul style="list-style-type: none"> <li>Students from the Linklater School Choir sang the Canadian National Anthem.</li> </ul>
4.	<b>Land Acknowledgement Statement</b>
	<ul style="list-style-type: none"> <li>Mayor Beddows read the Land Acknowledgement Statement.</li> </ul>
5.	<b>Public Question / Comment</b> (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> <li>A Member of the public spoke to Reports on the Agenda.</li> </ul>
6.	<b>Disclosure of Additional Items</b>
	1. Closed Session Additional Item – Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees – Mayor Beddows
7.	<b>Delegations – None</b>
8.	<b>Presentations / Awards / Deputations</b>
	<b>1. Kathrine Christensen and Brett Christopher – Thousand Islands Accommodation Partners (TIAP) Income Statement and Annual Report</b> <ul style="list-style-type: none"> <li>Kathrine Christensen and Brett Christopher appeared before Council and presented the Thousand Islands Accommodation Partners (TIAP) Annual Report and Income Statement.</li> </ul>
	<b>Motion #25-035 – Thousand Islands Accommodation Partners (TIAP) Annual Report and Income Statement</b> <b>Moved By:</b> Deputy Mayor Leakey <b>Seconded By:</b> Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) ANNUAL REPORT AS PRESENTED ON TUESDAY, MARCH 18, 2025. <div style="text-align: right;"><b>CARRIED – UNANIMOUS</b></div>



<b>9.</b>	<b>Mayor's Declaration</b>
	1. Mayor Beddows proclaimed April 2, 2025, be recognized as "World Autism Day" in the Town of Gananoque.
	2. Mayor Beddows proclaimed the month of April as "Be A Donor" month and April 7 <sup>th</sup> , 2025, be recognized as "Green Shirt Day" in the Town of Gananoque.
<b>10.</b>	<b>Unfinished Business</b>
<b>Council-REC-2025-06 – Amend By-law No. 2023-030 – Grass Maintenance Quality Standards Policy</b>	
	<p><b>By-law No. 2025-029 – Amend By-law No. 2023-030 – Grass Maintenance Quality Standards Policy</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-029, BEING A BY-LAW TO AMEND BY-LAW NO. 2023-030, THE GRASS MAINTENANCE QUALITY STANDARDS POLICY, AS PRESENTED IN COUNCIL REPORT REC-2025-06.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>11.</b>	<b>Consent Agenda</b>
	<p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner</p> <p>Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
	<p><b>Motion #25-034 – Approval of Minutes – Tuesday, March 4, 2025</b></p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, MARCH 4, 2025.</p>
	<p><b>By-law No. 2025-028 – Establish Remuneration and Expenses for Council and Local Boards – 2027 to 2030</b></p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-028, BEING A BY-LAW TO ESTABLISH THE REMUNERATION AND EXPENSES FOR MEMBERS OF COUNCIL AND LOCAL BOARDS FOR THE CORPORATION OF THE TOWN OF GANANOQUE FOR THE YEARS 2027 to 2030.</p>
	<b>CARRIED – UNANIMOUS</b>
<b>12.</b>	<b>Staff Reports</b>
<b>Council-LIB-2025-01 – Gananoque Public Library Quarterly Report</b>	
	<p><b>Motion #25-036 – Gananoque Public Library Quarterly Report</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AS PRESENTED IN REPORT COUNCIL LIB-2025-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-REC-2025-05 – Lease Agreement – 10 King Street East – Thousand Islands Accommodation Partners (TIAP)</b>	
<b>***Councillor Brown declared a Conflict of Interest and left the room.</b>	
	<p><b>By-law No. 2025-030 – Lease Agreement – 10 King Street East – Thousand Islands Accommodation Partners (TIAP)</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-030, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) FOR A PORTION OF 10 KING STREET EAST FOR FIVE (5) YEARS, AS PRESENTED IN COUNCIL REPORT REC -2025-05.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those voting</b></p>
<b>***Councillor Brown returned to the room.</b>	



**Council-RDS-2025-02 – Trees & Trails Advisory Panel – Recommendation to Council  
to Establish an Urban Tree By-law**

**Motion #25-037 – Trees & Trails Advisory Panel – Recommendation to Council to Establish an Urban Tree By-law**

**Moved By:** Councillor Osmond

**Seconded By:** Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE TREES AND TRAILS ADVISORY PANEL RECOMMENDATION TO REVIEW AND PROVIDE FEEDBACK REGARDING THE DRAFT URBAN TREE BY-LAW, AS AMENDED, AS PER THE TTAP MOTION #2024-03,

AND FURTHER DIRECTS STAFF TO PROCEED WITH OPTION #2 (REVIEW THE DRAFT URBAN TREE BY-LAW, AS SUBMITTED BY THE TREES & TRAILS ADVISORY PANEL, AND PROVIDE AN AMENDED BY-LAW FOR COMMENTS FROM THE TREES & TRAILS ADVISORY PANEL AS SOON AS PRACTICABLE, AND SUBSEQUENTLY REPORT BACK TO COUNCIL), AS PRESENTED IN COUNCIL REPORT RDS-2025-02.

**CARRIED – 4 Ayes, 3 Nays**

**Council-UTIL-2025-01 – 2024 Fourth (4<sup>th</sup>) Quarter Water & Wastewater Reports**

**Motion #25-038 – 2024 Fourth (4<sup>th</sup>) Quarter Water & Wastewater Reports**

**Moved By:** Deputy Mayor Leakey

**Seconded By:** Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2024 WATER AND WASTEWATER FOURTH (4<sup>th</sup>) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2025-01.

**CARRIED – UNANIMOUS**

**Council-UTIL-2025-02 – 2024 Water Quality and Wastewater Annual Performance Reports**

**Motion #25-039 – 2024 Water Quality and Wastewater Annual Performance Reports**

**Moved By:** Deputy Mayor Leakey

**Seconded By:** Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2024 ANNUAL WATER QUALITY REPORT AND THE 2024 ANNUAL WASTEWATER PERFORMANCE REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2025-02.

**CARRIED – UNANIMOUS**

## Council-UTIL-2025-03 – 2024 Annual Stormwater Management Report

**Motion #25-040 – 2024 Annual Stormwater Management Report**

**Moved By:** Deputy Mayor Leakey

**Seconded By:** Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2024 ANNUAL STORMWATER MANAGEMENT REPORT FOR INFORMATION, AS PRESENTED IN REPORT COUNCIL UTIL-2025-03.

**CARRIED – UNANIMOUS**

**Council-FIRE-2025-02 – Fire Department 2024 Third (3<sup>rd</sup>) and Fourth (4<sup>th</sup>) Quarter Report**

**Motion #25-041 – Fire Department 2024 Third (3<sup>rd</sup>) and Fourth (4<sup>th</sup>) Quarter Reports**

**Moved By:** Deputy Mayor Leakey

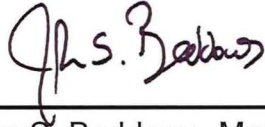

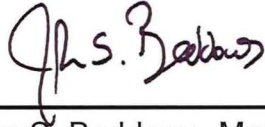

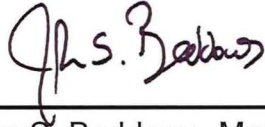

**Seconded By:** Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2024 THIRD AND FOURTH QUARTER FIRE DEPARTMENT REPORTS FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2025-02.

**CARRIED – UNANIMOUS**



<b>Council-FIRE-2025-03 – Purchase of Pick-Up Truck – Police Cooperative Purchasing Group (PCPG)</b>	
<b>***Councillor Osmond declared a Conflict of Interest and left the room.</b>	
	<p><b>Motion #25-042 – Purchase of Pick-Up Truck – Police Cooperative Purchasing Group (PCPG)</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE PURCHASE OF A 2025 FORD F-150 RESPONDER PICK-UP TRUCK THROUGH THE PROVINCIAL EMERGENCY SERVICES COOPERATIVE PURCHASING GROUP (PCPG), AS PRESENTED IN COUNCIL REPORT FIRE-2025-03.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those voting</b></p>
<b>***Councillor Osmond returned to the room.</b>	
<b>13.</b>	<b>Motions</b> (Council Direction to Staff) – None
<b>14.</b>	<b>Correspondence</b> – None
<b>15.</b>	<b>Notice Required Under the Notice By-law</b> – None
<b>16.</b>	<b>Committee Updates (Council Reps)</b>
	<ul style="list-style-type: none"> <li>• Council Members provided their updates.</li> </ul>
<b>17.</b>	<b>Discussion of Additional Items</b>
	<p><b>1. Closed Session – Additional Item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees – Mayor Beddows</b></p> <ul style="list-style-type: none"> <li>• Mayor Beddows disclosed that an additional item will be discussed in Closed Session under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees.</li> </ul>
<b>18.</b>	<b>Questions from the Media</b> – None
<b>19.</b>	<b>Closed Session</b>
	<p>Moved by Deputy Mayor Leakey that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 7:40 PM for the purpose of discussing two (2) items under Labour Relations or Employee Negotiations; one (1) item under Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose, and; one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>20.</b>	<b>Move Out of Closed Session at 8:46 PM.</b>
	<b>Council resumed the Open Session at 8:46 PM</b>
<b>21.</b>	<b>Reporting Out of Closed Session</b>
	<ul style="list-style-type: none"> <li>• A Closed Meeting was held. Council discussed one (1) item under Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose, and one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees. There was nothing to report out on these items.</li> </ul> <p>Council also discussed two (2) items under Labour Relations or Employee Negotiations. There was nothing to report out on the first item. Council considered the following recommendation regarding the second item.</p>
	<p><b>By-law No. 2025-031 – Collective Agreement – Canadian Union of Public Employees (CUPE) Local 1701</b></p> <p><b>Moved By:</b> Councillor Kirkby                      <b>Seconded By:</b> Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-031, BEING A BY-LAW TO RATIFY THE MEMORANDUM OF</p>

	<p>SETTLEMENT RESPECTING THE FOUR (4) YEAR RENEWAL (JANUARY 1, 2025 TO DECEMBER 31, 2028) OF THE COLLECTIVE AGREEMENT BETWEEN THE TOWN OF GANANOQUE AND THE CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) AND ITS LOCAL 1701.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>22.</b>	<b>Confirmation By-law</b>		
	<p><b>By-law No. 2025-027 – Confirming By-law – March 18, 2025</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Koiner            BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-027, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 18<sup>TH</sup>, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 18<sup>TH</sup> DAY OF MARCH 2025.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>23.</b>	<b>Next Meeting:</b> Regular Council – Tuesday, April 1, 2025 at 5:00 PM		
<b>24.</b>	<b>Adjournment</b>		
	<p><b>Moved By:</b> Deputy Mayor Leakey            Be it resolved that Council hereby adjourns this regular meeting of Council at 8:49 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; vertical-align: bottom;">             _____            John S. Beddows, Mayor         </td> <td style="width: 50%; text-align: center; vertical-align: bottom;">             _____            Penny Kelly, Clerk         </td> </tr> </table>		 _____ John S. Beddows, Mayor	 _____ Penny Kelly, Clerk
 _____ John S. Beddows, Mayor	 _____ Penny Kelly, Clerk		