

### **REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, February 4, 2025, at 5:00 PM Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Patrick Kirkby	John Morrison, Treasurer
	Anne-Marie Koiner	David Armstrong, Manager of Public Works
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond	Rich Swann, Acting Chief of Police

1.	Call Meeting to Order		
	Mayor Beddows called the meeting to order at 5:01 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof		
	<ol> <li>Councillor Brown declared a Pecuniary Interest regarding the Proposed Class III         Development Permit – DP2025-01, 815 King Street East, as his family has         properties located around the East End Pumping Station.</li> </ol>		
3.	Canadian National Anthem		
	The National Anthem was played.		
4.	Land Acknowledgement Statement		

- 4. Land Acknowledgement Statement
  - Mayor Beddows read the Land Acknowledgement Statement.
- Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)None
- 6. Disclosure of Additional Items
  - 1. Closed Session Additional Item Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees

\*\*\*At this point, Council moved to Item #9, Presentations/Awards/Deputations.

- 7. Public Meeting
  - Proposed Class III Development Permit DP2025-01 815 King Street East – Expansion of Town's East End Pumping Station (+Report Council PD-2025-01)

# \*\*\*Due to a pecuniary interest, Councillor Brown left the room for the Public Meeting.

- A Public Meeting was held regarding a Proposed Class III Development Permit Application (DP2025-01) received from the Applicant, J.L. Richards and Assoc., on behalf of the Town of Gananoque regarding the property municipally and legally described as 815 King Street East, CON 1 PT LOT 13 17 RP 28R6806; PARTS 3 & 4, Town of Gananoque for the expansion to the Town's East End Pumping Station to increase capacity and replace components which include a wet well, valve chamber and new 140m<sup>2</sup> chemical building and a reduction in the interior and rear yard setbacks.
- The Chair requested the Manager of Planning and Development present the Application to Council.
  - Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2025-01.

- The Chair asked the Applicant / Owner if they had anything to add to the Staff overview. – None
- The Chair asked if any member of Council had any questions or comments.
  - Councillor Koiner commented that during the Planning Advisory Committee (PAC) meeting of January 28, 2025 questions/comments were received from PAC members and the public.
- The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant.
  - The Chair asked if any member of the public had any questions or comments. – None
- The Chair asked if the Applicant / Owner had any additional questions or comments. – None

Council considered the following recommendation.

Motion #25-007 - Class III Development Permit - DP2025-01 - 815 King Street East - Expansion of Town's East End Pumping Station

Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES THAT THEY HAVE NO OBJECTION TO APPLICATION DP2025-01 TOWN (EAST END PUMPING STATION) AT 815 KING STREET EAST, FOR THE CONSTRUCTION OF A NEW ACCESSORY BUILDING AND PARKING AREA TO INCLUDE AN INCREASE TO THE BUILDING HEIGHT FROM 4.5M2 INCREASE TO 5.4M PROVIDED:

- LANDSCAPING BE INCORPORATED IN THE FORM OF TREES (EX CEDAR OR OTHERWISE) ABUTTING THE RIGHT OF WAY.
- THE SITE PLAN BE UPDATED TO INCORPORATE FINAL LAYOUT OF PARKING AREA CONSIDERING A REDUCTION OF ASPHALT AREA, IF FEASIBLE FOR THE TRUCK TURNING RADIUS
- APPROVALS BE OBTAINED FROM THE CATARAQUI REGION CONSERVATION AUTHORITY.
- RECOMMENDATIONS AS SET OUT IN THE ECOLOGICAL IMPACT ASSESSMENT DATED JUNE 14, 2024, BE IMPLEMENTED.

AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND AS PRESENTED IN REPORT COUNCIL PD-2025-01.

CARRIED – UNANIMOUS, by those voting

\*\*\*Councillor Brown returned to the room.

#### 8. Delegations

- Caroline Yung and Michael Roney, Representatives for SaveOurTrainBridge Group – King Street Pedestrian Bridge
  - Caroline Yung and Michael Roney, Representatives of the Save Our Train Bridge Group, appeared before Council and presented a PowerPoint presentation and signed Petitions from Town residents and others who live outside of Gananogue.
  - Council discussed the matter and considered the following recommendation.

Motion #25-008 – SaveOurTrainBridge Group – King Street Pedestrian Bridge Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE SAVE OUR TRAIN BRIDGE GROUP KING STREET PEDESTRIAN PRESENTATION AND PETITIONS, AS PRESENTED BY THE GROUP ON TUESDAY, FEBRUARY 4, 2025.

CARRIED - UNANIMOUS

# 2. Joel Malcolm and Samuel Myers, Representatives for Gananoque Coin Laundry – Utility Billing

- Joel Malcom and Samuel Myers, representatives for Gananoque Coin Laundry, appeared before Council and provided an awareness of the utility billing increases over the past years with regarding this establishment.
- Council thanked Joel and Samuel for their delegation.

#### 9. Presentations / Awards / Deputations

- Certificate of Recognition Gretchen Huntley, Poet Laureate Receipt of King Charles III Coronation Medal
  - On behalf of Council, Mayor Beddows presented Gretchen Huntley, Poet Laureate with a Certificate of Recognition and flowers recognizing her receipt of the King Charles III Coronation Medal. Congratulations Gretchen on this prestigious award.

#### 10. Mayor's Declaration - None

#### 11. | Finance Working Group - Annual Rotation - Penny Kelly, Clerk

- Penny Kelly, Clerk, conducted the process to receive Expression of Interests from Council Members interested in sitting on the Finance Working Group.
- The following Members of Council were nominated. The three (3) nominees, listed below, accepted their nominations:
- Members of Council voted in the order that names were nominated:

Councillor Koiner	6
Councillor Harper	5
Councillor Osmond	6

By-law No. 2025-012 – Amend By-law No. 2022-124 – Finance Working Group Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-012, BEING A BY-LAW TO AMEND BY-LAW NO. 2022-124, A BY-LAW TO APPOINT COUNCIL MEMBERS TO VARIOUS COMMITTEES, ADVISORY PANELS AND BOARDS TO REMOVE COUNCILLOR COLIN BROWN AND COUNCILLOR PATRICK KIRKBY FROM THE FINANCE WORKING GROUP AND REPLACE WITH:

- 1. COUNCILLOR ANNE-MARIE KOINER, AND:
- 2. COUNCILLOR DAVID OSMOND.

**CARRIED - UNANIMOUS** 

#### 12. Unfinished Business

Council-REC-2025-02 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives – Final Report

Motion #25-009 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives – Final Report

Moved By: Councillor Koiner Seconded By: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO SEEK OUT AND PROCEED WITH PLANTING PLANS FOR
EXISTING GARDENS THAT INCLUDE POLLINATOR FRIENDLY NATIVE
SPECIES, AS PRESENTED IN REPORT COUNCIL REC-2025-02.

**CARRIED - UNANIMOUS** 

# Motion #25-010 – Grass Maintenance Quality Standards Policy – Direction to Staff

Moved by: Mayor Beddows

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO BRING BACK A COUNCIL REPORT WITH
RECOMMENDATIONS TO AMEND THE GRASS MAINTENANCE QUALITY
STANDARDS POLICY, NO LATER THAN MARCH 2025.

CARRIED - UNANIMOUS

13. Approval of Minutes – Tuesday, January 14, and Wednesday, January 29, 2025

Motion #25-006 – Approval of Minutes – Tuesday, January 14, and Wednesday, January 29, 2025

Moved By: Councillor Koiner Seconded By: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, JANUARY
14, 2025, AND THE SPECIAL MINUTES OF WEDNESDAY, JANUARY 29, 2025.

**CARRIED - UNANIMOUS** 

### 14. Staff Reports

Council-PD-2025-01 – Class III Development Permit - DP2025-01 – 815 King Street East – Town (East End Pumping Station) – **Ref. Public Meeting Motion** #25-007, above.

Council-CAO-2025-02 - Susan Push Committee - Request to Release Reserve Funds

Motion #25-011 – Susan Push Committee – Request to Release Reserve Funds Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO RELEASE \$5,000, PLUS THE TOWN'S SHARE OF HST, FROM THE SUSAN PUSH RESERVE, AS PRESENTED IN COUNCIL REPORT CAO-2025-02.

**CARRIED - UNANIMOUS** 

Council-CAO-2025-03 – United Counties of Leeds and Grenville (UCLG) Physician Recruitment Initiative

By-law No. 2025-007 – United Counties of Leeds and Grenville (UCLG)
Physician Recruitment Initiative

Moved By: Councillor Harper

Seconded By: Deputy Mayor Leakey
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2025-011, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND
CLERK TO SIGN A JOINT PARTY AGREEMENT FOR HEALTHCARE
RECRUITMENT BETWEEN THE UNITED COUNTIES OF LEEDS AND
GRENVILLE (UCLG), CITY OF BROCKVILLE, AND THE TOWN OF PRESCOTT,
AS PRESENTED IN COUNCIL REPORT CAO-2025-03.

CARRIED – UNANIMOUS

**15.** | **Motions** (Council Direction to Staff) – None

## 16. Correspondence

- 1. Joe Pal King Street Pedestrian Bridge Support SaveOurTrain Group
- 2. Chris McDonald Water Street Swing Bridge Reduce Speed Limit

Motion #25-012 – Water Street Swing Bridge – Direction to Staff

Moved By: Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

DIRECTS STAFF TO BRING BACK A COUNCIL REPORT THAT PROVIDES AN

OVERVIEW OF THE WATER STREET SWING BRIDGE STRUCTURE AND ROAD

ACCESSES WITH AN EMPHASIS ON REDUCING MAINTENANCE COSTS AND

MITIGATING STRUCTURAL DAMAGE, AND TO INCLUDE PERMISSIBLE

TRAFFIC WEIGHT AND SPEED LIMIT.

CARRIED - UNANIMOUS

 Ministry of Rural Affairs – Ontario's Rural Economic Development (RED) Strategy

4. Municipal Property Assessment Corporation (MPAC) – 2024 Municipal Partnerships Report Motion #25-013 - MPAC - 2024 Municipal Partnership Report - Direction to Staff Moved By: Councillor Osmond Seconded By: Mayor Beddows BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REQUEST THAT MPAC PROVIDES A COSTING OF THE LAST TWO MUNICIPAL PARTNERSHIP REPORTS (2023 AND 2024). CARRIED – UNANIMOUS 5. CUPW - Industrial Inquiry Commission Reviewing Canada Post - Request for Support 6. OLG – Third Quarter Gaming Revenue Payment 7. City of Windsor – Border Mayors Alliance Letter from Mayor Dilkens 8. Leeds & Grenville Joint Media Release - Medical Priority Dispatch System (MPDS) for 911 Calls Coming February 5, 2025 9. Ministry of Transportation - Mayor's Delegation at ROMA Conference 17. Notice Required Under the Notice By-law - None 18. Committee Updates (Council Reps) Members of Council provided their updates. 19. Discussion of Additional Items 1. Closed Session Additional Item - Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees Motion #25-014 - Closed Session - Additional Item for Discussion Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE EXERCISES ITS RIGHT UNDER THE PROCEDURAL BY-LAW NO. 2016-094, SECTION 17.10, TO ADD ONE (1) TIME SENSITIVE ITEM TO THE CLOSED SESSION AGENDA UNDER PERSONAL MATTERS CONCERNING AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR BOARD EMPLOYEES. CARRIED – UNANIMOUS Questions from the Media - None **Closed Session** Moved by Councillor Koiner that the Council of the Town of Gananogue, in accordance with Section 239.2 of the Municipal Act, moves into Closed Session at 8:10 PM for the purpose of discussing one (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board; two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be

20.

#### 21.

Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board; one (1) item under Labour Relations or Employee Negotiations, and; one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees.

CARRIED - UNANIMOUS

22. Move Out of Closed Session at 9:29 PM.

Council resumed the Open Session at 9:29 PM

#### 23. Reporting Out of Closed Session

A Closed Meeting was held. Council discussed one (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board; two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board; one (1) item under Labour Relations or Employee Negotiations, and; one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees. There was nothing to report out on these items.

24.	Confirmation By-law		
	By-law No. 2025-010 – Confirming By-law – February 4, 2025  Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-010, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, FEBRUARY 4 <sup>TH</sup> , 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 4 <sup>TH</sup> DAY OF FEBRUARY 2025.  CARRIED – UNANIMOUS		
25.	Next Meeting(s):  1. Special Council – Tuesday February 6, 2025 at 5:00 PM (2025 Town Operating & Capital Budgets)  2. Regular Council – Tuesday, February 18, 2025 at 5:00 PM		
26.	Adjournment		
	Moved By: Councillor Koiner Be it resolved that Council hereby adjourns this regular meeting of Council at 9:30 PM.  CARRIED – UNANIMOUS		
John	n S. Beddows, Mayor	Penny Kelly, Clerk	