

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, December 2, 2025, at 5:00 PM

Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leahey	David Armstrong, Manager of Public Works
	David Osmond	Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:03 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> Mayors made an exception to Public Questions/Comments and allowed a Member of the public to comment on the “Township of Kingsville – Opposition to Consolidation of Conservation Authorities – Request for Support”.
6.	Disclosure of Additional Items – None
7.	Delegations – None
8.	Presentations / Awards / Deputations – None
9.	Mayor’s Declaration – None
10.	Unfinished Business – None
11.	Consent Agenda
	<p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
	<p>#25-164 – Approval of Minutes – Tuesday, November 18, 2025 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, NOVEMBER 18, 2025.</p>
	<p>By-law No. 2025-105 – Amend Procedural By-law No. 2016-094 – Regular Council Meetings BEING A BY-LAW TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, SECTION 5, REGULAR MEETINGS, SUBSECTION 5.3.4 “TIME OF MEETING –</p>

	<p>COUNCIL” TO REMOVE IN ITS ENTIRETY “TUESDAY” AND REPLACE WITH “WEDNESDAY”.</p> <p>CARRIED – 6 Ayes, 1 Abstain</p>
12.	Staff Reports
Council-FIN-2025-30 – Water & Wastewater 2025 Financial Plan	
	<p>Motion #25-165 – Water & Wastewater 2025 Financial Plan Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE WATER AND WASTEWATER FINANCIAL PLAN IN ACCORDANCE WITH ONTARIO REGULATION 453/07 AND AS PRESENTED IN REPORT COUNCIL-FIN-2025-30.</p> <p>CARRIED – UNANIMOUS</p>
Council-RDS-2025-14 – Award of Contract – Curbside Solid Waste Collection	
	<p>By-law No. 2025-106 – Award of Contract – Curbside Solid Waste Collection Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-106, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ENVIRONMENTAL 360 SOLUTIONS LTD., FOR THE CURBSIDE COLLECTION OF RESIDENTIAL SOLID WASTE FOR A PERIOD OF FIVE (5) YEARS, AS PRESCRIBED IN TENDER SUBMISSION DATED NOVEMBER 6, 2025, AND AS PRESENTED IN REPORT COUNCIL RDS-2025-14.</p> <p>CARRIED – UNANIMOUS</p>
Council-CSC-2025-10 – Alternative Methods of Voting – 2026 Municipal and School Board Election	
	<p>By-law No. 2025-107 – Alternative Methods of Voting – 2026 Municipal and School Board Election Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-107, BEING A BY-LAW TO AUTHORIZE THE USE OF ALTERNATIVE VOTING METHODS FOR THE 2026 MUNICIPAL AND SCHOOL BOARD ELECTION, AS PRESENTED IN COUNCIL REPORT CSC-2025-10.</p> <p>CARRIED – UNANIMOUS</p>
	<p>By-law No. 2025-108 – Alternative Methods of Voting – Agreement with Intelivote Systems Inc. – 2026 Municipal Election Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-108, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH INTELIVOTE SYSTEMS INC. (ISI), FOR THE SUPPLY OF INTERNET AND TELEPHONE VOTING SYSTEM FOR THE 2026 MUNICIPAL ELECTION AT AN ESTIMATED COST OF \$12,180, BEING DEPENDENT ON THE ACTUAL FINAL ELECTION COUNT FOR THE 2026 MUNICIPAL AND SCHOOL BOARD ELECTION, AS PRESENTED IN COUNCIL REPORT CSC-2025-10.</p> <p>CARRIED – UNANIMOUS</p>
13.	Motions (Council Direction to Staff) – None
14.	Correspondence
	<p>1. Jeannie Catchpole & Stephen Behal – Considerations for the 2026 Municipal Budget and the Strengthening of Gananoque’s Tax Base (+Mayor Beddows’ Response)</p>

	<p>2. Township of Kingsville – Opposition to Consolidation of Conservation Authorities – Request for Support</p> <p>Motion #25-166 – Township of Kingsville – Opposition to Consolidation of Conservation Authorities – Request for Support Moved By: Deputy Mayor Leakey Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE TOWNSHIP OF KINGSVILLE’S RESOLUTION REGARDING THE OPPOSITION TO CONSOLIDATION OF CONSERVATION AUTHORITIES.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	3. Office of the Deputy Inspector General – Community Safety and Policing Act (CSPA) – John Beddows Investigation Concluded
	4. Ministry of Solicitor General – Update to O. Reg 416/23: Oaths and Affirmations under the Community Safety and Policing Act (CSPA)
	5. United Counties of Leeds & Grenville – Media Release – Allocation of 637 New Child Care Spaces
	6. United Counties of Leeds & Grenville – Media Release – Update Regarding 10 Year Housing and Homeless Plan
	7. Ministry of Health – Emergency Health Services Division – Leeds & Grenville Paramedic Service
	8. Southeast Public Health – Media Release – Refocus on Rural Service Delivery
	9. Cataraqui Region – Low Water Condition Downgraded
15.	Notice Required Under the Notice By-law
	<p>Mayor Beddows provided Notice that Council will be holding Public Meetings on Tuesday, December 16, 2025, at 5:00 PM regarding the following:</p> <ol style="list-style-type: none"> Proposed Class III Development Permit (DP2025-16) – 77 Pine Street – Two (2) Additions to Existing Building for the purpose of a Dental Clinic Official Plan Amendment (OPA8-25) & Proposed Class III Development Permit Application (DP2025-13) – 145 River Street (Matthews) – Fitness and Recreation Facility
16.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> Members of Council provided their updates.
17.	Discussion of Additional Items – None
18.	Questions from the Media – None
19.	Confirmation By-law
	<p>By-law No. 2025-104 – Confirming By-law – December 2, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-104, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 2, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 2ND DAY OF DECEMBER 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
20.	Next Meeting(s): Tuesday, December 16, 2025 at 5:00 PM
	<ol style="list-style-type: none"> Special Council – Budget Deliberation – Thursday December 4 & Friday, December 5, 2025 at 9:00 AM (All Day) Special Council – Monday, December 8, 2025 at 9:00 AM Regular Council – Tuesday, December 16, 2025 at 5:00 PM

21.	Adjournment
	<p>Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 6:23 PM.</p> <p>CARRIED – UNANIMOUS</p>
<hr/> John S. Beddows, Mayor	<hr/> Penny Kelly, Clerk