OFFICE CONSOLIDATION
FOR INFORMATION PURPOSES ONLY

THE CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2025-015

Amended by By-law No. 2026-019, March 4, 2026

BEING A BY-LAW TO ESTABLISH A NEW GENERAL FEES AND RATES BY-LAW FOR VARIOUS SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS pursuant to Part XII Section 391 (1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, a municipality is authorized to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS pursuant to Part XII Section 398 (1) and 398 (2) of the *Municipal Act*, 2001, S.O. 2001, c. 25, fees and charges constitute debt to the municipality, and the municipality may add unpaid fees and charges to the collector's roll for the property and collect in the same manner as municipal taxes;

AND WHEREAS on February 18, 2025, Council received Report Council-CAO-2025-04, entitled "Waste Management Fees", and subsequently passed Motion #25-022, being a Motion to include a user fee of one (1) waste tag per bag of yard waste collected curbside (Fees & Rates Schedule 'I'), and Motion #25-023, being a Motion to include Marina Waste Enclosure Fees for Seasonal Slip Holders and Transient Boaters (Schedule 'K');

AND WHEREAS the Council of the Town of Gananoque reviewed Report Council-CSC-2025-02, and concurs with the staff recommendation to establish a new General Fees and Rates By-law for various services provided by the municipality, as amended by Motions #25-022 and #25-023;

AND WHEREAS on February 4, 2026, the Council of the Town of Gananoque received Council Report REC-2026-01, and concurred with the recommendation to amend the General Fees and Rates, By-law No. 2025-015, Municipal Marina Services Rates, Schedule 'K';

AND WHEREAS the Council of the Town of Gananoque received Council Report REC-2026-03, and concurred with the recommendation to amend the General Fees and Rates, By-law No. 2025-015, Community Recreational Services, Ice Rental Rates, Schedule 'H', to remove reference to the Senior C Islanders, and; Games Charging Admission rates and amended to reduce the increase rate from 4% to 2%.

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass such a By-law.

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Gananoque enacts as follows:

1. **AUTHORIZATION:**
   1.1. That the General Fees and Rates By-law No. 2025-015, be hereby adopted.

2. SCHEDULES:

2.1. That the Fees and Rates for various municipal services be established as shown in the Schedules, attached hereto and forming part of this By-law.

Schedule “A”	Fees for General Licenses and Permits
Schedule “B”	Fees for Animal Control
Schedule “C”	Fees for Building Permits
Schedule “D-1”	Fees for Official Plan and Zoning By-Law Amendments
Schedule “D-2”	Fees for Processing Servicing and Development Agreements
Schedule “D-3”	Fees for Site Plan Control Submissions
Schedule “D-4”	Fees for Subdivision and Condominium Approvals
Schedule “D-5”	Fees for Part Lot Control
Schedule “D-6”	Fees for Consent and Minor Variance Applications
Schedule “D-7”	Fees for Cash-in-lieu of Parkland
Schedule “D-8”	Fees for Planning and Building Information
Schedule “D-9”	Fees for Sign Permits
Schedule “E”	Corporate Fees
Schedule “F”	Fees for Review of Planning Applications by the Cataraqui Region Conservation Authority (CRCA)
Schedule “G”	Fees for Licensing, Regulating, and Governing Vehicles
Schedule “H”	Fees for Community Recreational Services (as amended by By-law No. 2026-019, dated March 4, 2026)
Schedule “I”	Fees for Landfill Disposal Site
Schedule “J”	Fees for Fire Department
Schedule “K”	Fees for Municipal Marina Services (as amended by By-law No. 2026-013, dated February 4, 2026)
Schedule “L”	Fees for Placing or Dumping of Fill
Schedule “M”	Fees for Public Works Services
Schedule “M1”	Public Works Cost Recovery Rate Table
Schedule “N”	Visitor Centre Fees and Charges

General Fees & Rates By-law No. 2025-015

Schedule 'A' – General Licences
(plus HST where applicable)

Adult Entertainment Parlours	
Description of Licence	**Fees / Rates**
Adult Entertainment Performer – Initial Licence	$1,575.00
Adult Entertainment Performer – Renewal	$1,575.00
Operator of an Adult Entertainment Performer – Initial Licence	$5,250.00
Operator of an Adult Entertainment Performer – Renewal	$5,250.00
Owner (Non-Operator) of an Adult Entertainment Parlour – Initial Licence	$5,250.00
Owner (Non-Operator) of an Adult Entertainment Parlour – Renewal	$5,250.00
Owner/Operator of an Adult Entertainment Parlour – Licence	$5,250.00
Owner/Operator of an Adult Entertainment Parlour - Renewal	$5,250.00

Auctioneers and Other Persons	
Description of Licence	**Fees / Rates**
Selling or putting up for sale goods, wares, merchandise or effects by public auction	$105.00

Buskers	
Description of Licence	**Fees / Rates**
Licence – Annual Fee	$25.00

Cash-in-lieu of Parking	
Description of Licence	**Fees / Rates**
Application Processing Fee	$100.00
Initial Space Fee	$500.00/space
Annual Space Fee	$50.00/space

Pawnbrokers	
Description of Licence	**Fees / Rates**
Initial Application Fee	$260.00
Annual Licence Fee	$105.00

Refreshment Vehicles (Annual Fee unless otherwise stated)	
Description of Licence	**Fees / Rates**
Type A Mobile Canteen (Public Property)	$2,500.00
➢ Plus: Environmental Fees for Disposal and Refuse of Garbage	1.5 bags x 150 days x Current Rate for Bag Tags
Type A Mobile Canteen (Public Property) – **Monthly at 135 Water Street**	$300.00
➢ Plus: Environmental Fees for Disposal and Refuse of Garbage	1.5 bags x 150 days x Current Rate for Bag Tags
Type A Mobile Canteen (Private Property)	$1,000.00
Type B Mobile Canteen – Transient	$400.00
Type C Mobile Canteen – Human Power	$200.00
Type D – Cold Cart	$300.00
Type E – Hot Cart	$300.00
Type F Mobile Canteen – Fruit/Vegetables	$600.00
Type F Mobile Canteen – 30-day Licence	$150.00

Schedule 'A' – General Licences (cont'd)
(plus HST where applicable)

Short-Term Accommodations	
Description of Licence	**Fees / Rates**
Annual Licence Fee prior to March 31 each calendar year	$135.00 Plus 50 per Guest Room
Annual Licence Fee April 1 each calendar year	$250.00 Plus 50 per Guest Room
Plus Fire Department Inspection / Re-Inspection every four (4) years	Reference Schedule 'J' – Fire Department Fees
Appeal Fee (non-refundable)	$210.00

Urban Hen Permit	
Description of Licence	**Fees / Rates**
Start-Up Urban Hen Permit Fee	$105.00
Annual Renewal Licence Fee	$55.00

Outdoor Patio Fees	
Description of Licence	**Fees / Rates**
Parking Space	$760 per space (May to October)
Sidewalk Fee (based on area)	$1.90/sq. ft.
Parking Meter relocation, if required	Recovery cost by Public Works
Accessible Parking space relocation, if required	Recovery cost by Public Works
Accessible Strips (material and install)	Recovery cost by Public Works

General Fees & Rates By-law No. 2025-015

Schedule 'B' – By-law Enforcement
(plus HST where applicable)

Animal Control		
Annual Fee	**Jan. 1 to Feb. 28**	**Mar. 1 to Dec. 31**
Spayed or Neutered Dog	$15.00	$30.00
Replacement Dog Tag	$2.50	$2.50

The following amount(s) shall be paid to claim each dog seized and impounded upon being found running at large in the Town and in addition to those amounts all boarding fees charged by the Town and any veterinary service costs incurred respecting any treatment of injuries of any impounded dog must be paid at the time a dog is claimed.

Description	Fee / Rate
Each Dog Claimed	$250.00

*Plus boarding fees, applicable veterinary costs plus any associated HST, and if necessary the purchase of a dog license.

By-law Enforcement – Property Standards, Safe Property Etc.	
Description	
Grass mowing of privates lots either by request or order thereof	Actual cost plus 30% administration fee
Removal of garbage and debris from private property	
All other Bylaw related matters as a result of an Order to Comply	

Parking By-law	
Refer to the Traffic and Parking By-law No. 2015-070, as amended, for a complete list of set fines and penalties.	
Description	**Fee / Rate**
Parking Meter Zones	$0.25 / 10 minutes – Maximum three (3) hours **Exemption:** January 1st – last day of February December 1st – 31st annually
Parking Meter Bags	$20 daily plus $20 per parking meter cover*
Marina Parking (Daily)	$12.00
Marina Parking (Weekly)	$50.00
Marina Parking (Monthly)	$120.00
Parking Pass (Monthly)	$66.00 – Surface Parking – Employee Program*
Parking Pass (Annual)	$2,250 – Underground Parking
Seasonal Parking Pass	Refer to Municipal Marina Services, Schedule 'K'

*Issued to companies or individuals who operate a certified trade at the discretion of the Town for the performance of works.

General Fees & Rates By-law No. 2025-015

Schedule 'C' – Building Permit
(plus HST where applicable)

	Description	Fee / Rate
1.	New Construction: Residential	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
2.	Repair, alteration, or addition to: Residential (including decks, accessory buildings/structures, etc).	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
3.	New Construction: Commercial, Industrial, Institutional, and Public Buildings	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
4.	Repair, Alteration or Addition to: Commercial, Industrial, Institutional and Public Buildings	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
5.	Accessory Buildings / Structures to: Erect, Repair, Alter or Renovate	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
6.	Swimming Pool (in ground or above ground)	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
7.	Woodstove/Fireplace	$150
8.	Demolition Permit	$15.00 per $1,000.00 of construction value or part thereof. Minimum $150.00
9.	Septic System	$800.00
10.	Septic – Tertiary System	$900.00
11.	Septic – for Development/lot	$500.00
12.	Septic – Review for Pool Installation	$150.00
13.	Woodstove / Fireplace	$150.00
14.	Conditional Permit fee, in addition to any fee to cover municipal legal fees develop and register a Conditional Permit Agreement	10% of regular permit fee in addition to regular Permit fee for construction.
15.	Alternative Solutions, plus municipal peer review costs	$900.00
16.	Limiting Distance Agreement	$500.00
17.	Inspections – Additional and Pre-Inspections, per visit	$150.00
18.	Inspections – Requested but Not Ready	$150.00
19.	Inspections – Not Called For	$150.00
20.	Construction prior to obtaining building permit, 100% increase of regular fee	100%, Minimum $900.00
21.	Change of Use Permit (no construction)	$150.00
22.	Transfer of Permit to New Owner	$150.00
23.	Renewal of Building Permit	$150.00
24.	Non-refundable Administration Fee to file a Building Permit Application (applied to Building Permit fee if Permit is issued)	• $150.00/submission construction value less than $30,000.00 • $500.00/submission construction value over $30,000
25.	Deposit against lot grading compliance, or damage to or materials left on any public works, as well as unpaid fees; for any construction value over $30,000.	$750.00
26.	Withdrawn Permit: The fees that may be refunded if a Permit Application is withdrawn.	No refunds will be issued for amounts less than the administration fee listed in this Schedule

General Fees & Rates By-law No. 2025-015
Schedule 'D' – Planning and Development
(plus HST where applicable)

Schedule 'D-1' – Tariff of Fees for Official Plan (OP) Amendments		
	Description	**Fee / Rate**
1.	Official Plan Amendment (OPA) – Fees for Application made pursuant to Section 21 of the *Planning Act* R.S.O. 1990	$1,600.00*
2.	Modifications requiring a second or subsequent meeting related to any Application.	$250.00
*Plus the Applicant is responsible for all costs related to any peer reviews to support the Application (plus 30% administration fee).		

Schedule 'D-2' – Tariff of Fees for Processing Servicing and Development Agreements		
	Description	**Fee / Rate**
1.	Process of Agreements pursuant to the Planning Act, Servicing and Development Agreements, not noted elsewhere.	$500.00*
*Plus all Agreements requiring Registered on Title, legal review, peer review or other incurred Town expenses are at the expense of the Owner as noted in the Agreements (plus 30% administration fee).		

Schedule 'D-2' – Tariff of Fees for Processing Servicing and Development Agreements		
	Description	**Fee / Rate**
1.	Class I	$500.00*
2.	Class II	$1,500.00*
3.	Class III	$1,900.00*
4.	Amendment to Development Permit (if minor)	$700.00*
5.	Amendments to agency approved Development Permits (prior to conditions being met on registration of any applicable Agreements)	
	➢ Class I	$300.00*
	➢ Class II	$800.00*
	➢ Class III	$900.00*
6.	Development Permit Amendment	$2,500.00*
7.	Modifications requiring a second or subsequent meeting related to any Application	$250.00
8.	Deposit for any Peer Review (to accompany all Class II and Class III Applications)	$2,000.00 – Minor $5,000.00 - Major
9.	Deposit on all Agreements to ensure completion, if there are no estimated Cost of Works	$500.00
*Plus all Agreements requiring Registered on Title, legal review, Peer Review or other incurred Town expenses are at the expense of the Owner as noted in the Agreements (plus 30% administration fee)		

Schedule 'D-4' – Tariff of Fees for Subdivision and Condominium Approvals		
	Description	**Fee / Rate**
1.	Subdivision Applications pursuant to Section 51 of the *Planning Act* 1990	$3,000.00 + $30.00/lot*
2.	Condominium Applications pursuant to Section 51 of the *Planning Act* 1990	$2,000.00 +30.00/unit*
3.	Exemptions from Subdivision Approval under the *Condominium Act*	$1,000.00*
4.	Extension of Draft Approval	$500.00
5.	Amendments to Draft Plan Conditions / Red Line changes	$250.00 /submission*
6.	Modifications requiring a second or subsequent meetings related to any Application	$250.00
7.	Deposit for any Peer Review (to accompany all Applications)	$5,000.00
*Plus all Agreements requiring Registered on Title, legal review, Peer Review or other incurred Town expenses are at the expense of the Owner as noted in the Agreements (plus 30% administration fee)		

Schedule 'D-5' – Tariff of Fees for Part Lot Control		
	Description	**Fee / Rate**
1.	Part Lot Control - processing requests for the removal of Part Lot Control under Section 50 (7) of the *Planning Act*, R.S.O. 1990	$250.00 / request*
2.	Deposit for any Peer Review (to accompany all Applications)	$5,000.00
*Plus all Agreements Registered on Title are at the expense of the Owner as noted in the Agreements (plus 30% administration fee)		

Schedule 'D-6' – Tariff of Fees for Consent Applications		
	Description	**Fee / Rate**
1.	Consent Application	$750.00*
2.	Consent Application where time has lapsed	$200.00
3.	Modifications requiring a second or subsequent meetings related to any Application	$250.00
*Plus all Agreements requiring Registered on Title, legal review, Peer Review or other incurred Town expenses are at the expense of the Owner as noted in the Agreements (plus 30% administration fee)		

Schedule 'D-7' – Tariff of Fees for Cash-In-Lieu of Parkland		
	Description	**Fee / Rate**
1.	Residential as per 2008-28-Planning Report Based on input from five different real estate agents on location, size, condition of the lot, waterfront and desirability or;	$2,330.00
2.	Residential: Alternatively, if the Applicant chooses to hire an Appraiser, the option is there provided the Applicant bears all costs associated in doing so. A Letter of Opinion must be from an accredited Real Estate Appraiser. The 5% is based on the Letter of Opinion and the Town would have the option whether to accept it or not.	5%
3.	Commercial/Industrial: All Commercial and Industrial Development will require a Letter of Opinion. The value on a true copy of an Agreement of Purchase and Sale may be accepted, however, the Town reserves the right to require the Applicant to provide an Affidavit.	2%

Schedule 'D-8' – Tariff of Fees for Planning and Building Information		
	Description	**Fee / Rate**
1.	Compliance Request – Development Permit, Building, Work Orders etc.	$100.00
2.	Copy of Development Permit By-law	$150.00
3.	Copy of Official Plan	$150.00
4.	Fees for Special or Additional Meetings related to any Building or Planning Applications	$250.00

Schedule 'D-9' – Fees for Sign Permits		
	Description	**Current Fee**
1.	All signs *except Portable Signs*	$25.00 + $10.00 for each m^2 or part thereof
2.	Portable Signs: Maximum two (2) non-consecutive occasions per year. Each occasion not to exceed sixty (60) days.	$75.00/occasion
	Portable Signs: A-Frames / Sandwich Board – New Application or renewal after April 30th	$50.00 for one (1) year (expiry April 30th)

Schedule ‘D-9’ – Fees for Sign Permits (cont’d)		
	Description	**Current Fee**
	Portable Signs: Annual renewal of a previously approved sandwich board sign	$25.00 (on or before April 30th) $35.00 (after April 30th)
3.	Failure to obtain a Permit prior to installation	Permit Fee x 2 plus any other incurred costs such as legal
4.	Sign Minor Variance	$50.00
5.	Heritage Directional Sign – Initial Fee	$Cost plus 30%

General Fees & Rates By-law No. 2025-015

Schedule 'E' – Corporate Fees
(plus HST where applicable)

	Description	Fee / Rate
1.	Tax Certificate	$70.00 per Roll Number
2.	Mortgage Company – Tax Notices	$50.00/property
3.	Rush Tax Certificates (if required in 24 Hours)	$105.00
4.	Tax Arrears Notice	$10.00
5.	Reprint of Tax Bill	$25.00
6.	New Roll Account Creation	$30.00
7.	Final Notice – Before Tax Sale Registration	$105.00
8.	Execution of the Tax Sale – Administration Fe	$515.00 plus cost recovery As per Ontario Regulation (O.Reg) 571/17
9.	Tax Sale Tender Package – Hard Copy	$40.00
10.	Tax Sale – Execution of Extension Agreement Administration fee	$515.00 plus cost recovery As per Ontario Regulation (O.Reg) 571/17
11.	Tax Payment Confirmation Letter	$40.00
12.	Account Receivable (A/R) & Utility Accounts Transferred to Roll	$45.00
13.	EDI Payment Error - This is billed when an electronic payment is made to an incorrect account and must be corrected	1st Notification No Charge Subsequent \ Notifications $30 per occurrence
14.	Water & Sewer Invoice Reprint	$25.00
15.	Fees for Administrative Work – External request (including manual recalculation of taxes or water & sewer accounts)	$50.00/hour
16.	NSF Cheque or Returned Transaction	$45.00
17.	Photocopying	$2.50 per single-sided page
18.	Commissioner for Taking Oaths / Witness and Affidavits	$25.00 (plus HST)
19.	Burial Certificates	$30.00

Marriage Licencing		
	Description	**Fee / Rate**
1.	Marriage Licence	$140.00

Marriage Solemnization Services		
	Description	**Fee / Rate**
1.	Ceremony Fee during regular business hours (includes Town Hall Council Chambers)	$335.00 (plus HST)
2.	Ceremony Fee Outside of Business Hours	$435.00 (plus HST)
3.	Cancellation Fee (*prior to consultation meeting*)	$60.00 (plus HST)
4.	Cancellation Fee *(after consultation meeting)*	$185.00 (plus HST)
5.	Witness Fee (*per Witness, subject to staff availability)*	$60.00 (plus HST)

General Fees & Rates By-law No. 2025-015

Schedule 'F' – Review of Planning Applications by Cataraqui Region Conservation Authority (CRCA) (*Planning Act,* R.S.O. 1990 C.P., 13 – Section 69)

The following fees shall be made payable to the Cataraqui Region Conservation Authority (CRCA) and must be submitted to the Town of Gananoque. Where applicable, fees payable must be submitted in order for applications to be considered complete (HST INCLUDED).

Planning Application Type (Privately Initiated Site-Specific Applications)	**CRCA Fees** Effective January 1, 2025 (as per Minister's Direction)	**Notes**
Official Plan Amendment – Minor[4]	$755.00	Where these applications are submitted concurrently, the fee for a Zoning By- law Amendment is waived.
Official Plan Amendment – Major[6]	$1,255.00	Where these applications are submitted concurrently, the fee for a Zoning By- law Amendment is waived.
Zoning By-law Amendment	$445.00	The fee for a Zoning By-law Amendment application is waived when submitted concurrently with an Official Plan Amendment or Site Plan Control application.
Consent	$535.00	Fees for the review of applications required to fulfill a condition of consent approval are waived.
Minor Variance	$535.00	The fee for a Minor Variance application is waived when submitted concurrently with a Site Plan
Site Plan Control – Minor [4]	$535.00	
Site Plan Control – Standard [5]	$1,900.00	
Site Plan Control – Major [6]	$2,705.00	
Plan of Subdivision / Condominium – Draft Plan Approval	$3,675.00	
Plan of Subdivision / Condominium – Final Plan Approval	$1,360.00	
Plan of Subdivision / Condominium – Resubmission	$920.00	
Reports – Brief [3]	$420.00	
Reports – Standard [4]	$970.00	
Reports – Major [5]	$1,555.00	

Notes for Plan Review Fees:

(1) Generally, fees for the review of an application and supporting reports are to be received before formal written comments will be provided.

(2) Plan review fees may be reduced with the approval of the General Manager, Manager, Watershed Planning & Engineering or Supervisor, Development Review.

(3) Significant amendments to an application or a resubmission within a period of 2 years will be charged a review fee of 50 percent of the current fee. A resubmission after 2 years will be considered a new application and will be subject to the full current fee.

(4) "Minor" refers to applications that are generally minor in nature (e.g. single family residential).

(5) "Standard" refers to applications that are generally larger in scale than minor applications (e.g. small commercial, less than 0.8 hectares, additions up to 200 square metres).

(6) "Major" refers to applications that are major development projects (e.g. multiple residential, industrial).

General Fees & Rates By-law No. 2025-015

Schedule 'G' – Licensing, Regulating and Governing Vehicles
(plus HST where applicable)

Taxi Cab Broker		
1.	Initial Fee	$1,300.00
2.	Annual Fee	$350.00

Taxi Cab Owner		
1.	Initial Fee and 1st Taxi	$100.00
2.	Annual Fee and 1st Taxi	$75.00
3.	Each Additional Taxi	$55.00
4.	Change of Vehicles / Ownership	$25.00
5.	Taxi Licence Plates	$15.00/ea.

Taxi Cab Driver		
1.	Annual Fee	$30.00

Taxi Meter Rates		
1.	One way within Town limits (includes Wheelchair Accessible Van)	$13.00
2.	Pets (excluding Service Animals)	$2.00
3.	Delivery	$16.00
4.	Stops Along the Way	$2.00
5.	Waiting / Loading Time:	
	➢ First five (5) minutes	$0.00
	➢ Every five (5) minutes thereafter	$4.00
	➢ One (1) Hour	$40.00

General Fees & Rates By-law No. 2025-015
as amended by By-law No. 2026-019
Schedule 'H' – Community Recreational Services
(plus HST where applicable)

Note: For customer ease, numbers have been rounded to the nearest dollar.

Town Hall Board Room			
	Description		**Fee / Rate**
1.	Town Hall Board Room	After Hours (Example: External Agencies/Committees)	Hourly Cost Plus 30% Admin Fee – Security Deposit Required

Banquet Hall (Upstairs) – Recreation Centre		
	Description	**Fee / Rate**
1.	Full Day	$306.00
2.	9:00 AM to 5:00 PM	$141.00
3.	Four (4) Hours	$70.00
4.	Hourly	$25.00/hour
5.	Weekends / After 4:00 PM (April 1st to August 30th)	$150.00 – Minimum three (3) Hours
	Additional Hours	$50.00

Sports Fields		
	Description	**Fee / Rate**
1.	Adults – Per Game	$26.00
2.	Youth – Per Game	$6.00
3.	Adult Ball/Soccer Tournament – Per Day	$202.00
4.	Youth Ball/Soccer Tournament – Per Day	$101.00

Parks (Events)		
Including Joel Stone, Town Hall, Band Shell, 600 King Street East Park (Ball Field and outdoor space used for event booking), Confederation (Sculpture Park), Agnes Maule Machar Park (Bluff Park)		
	Description	**Fee / Rate**
1.	Daily Fee – Per Day	$137.00
2.	Daily Fee – Per Hour	$21.00
3.	Daily Fee (S.O.P./Hydro, if available) – Per Day	$195.00
4.	Daily Fee (S.O.P./Hydro, if available) – Per Hour	$29.00
5.	Daily Fee (S.O.P./Hydro High Amp Service and Use) – Per Day	$404.00
6.	Daily Fee (S.O.P./Hydro High Amp Service and Use) – Per Hour	$61.00

Note:
1. Events that are cost neutral and/or do not generate a profit are exempt from these fees. i.e. PumpGanfest, Huck Finn Derby, etc. *(Groups seeking exemption shall provide sufficient financial data to the Town to demonstrate their status.)*
2. Fundraising events will be subject to all fees (i.e. Gananoque Humane Society Concerts, Lions Club Car show, etc.).
3. Private sector events are subject to all fees (i.e. Skydive Gan, weddings, birthday parties, etc.).

Equipment		
	Description	**Fee / Rate**
1.	Tables (8 Foot)	$4.00/table
2.	Chairs	$1.50/chair
3.	Garbage Cans	$1.50/each
4.	Barricades	$2.50/each
5.	Fencing	$6.00/section
6.	Delivery in Town (each way)	$35.00/delivery
7.	Pick-Up (at Recreation Centre)	$35.00/pick-up
8.	Deposit	$100.00 Refundable upon return of undamaged equipment

General Fees & Rates By-law No. 2025-015,
as amended by By-law No. 2026-019

Schedule 'H' – Community Recreational Services (cont'd)

Canada 150 Gord Brown Memorial (GBM) Outdoor Rink (Winter Surface)		
	Description	**Fee / Rate**
1.	Flat Rate	$65.00/hour

Canada 150 Gord Brown Memorial (GBM) Outdoor Rink – Dry Surface (Spring / Summer / Fall)		
	Description	**Fee / Rate**
1.	Flat Rate – Hourly	$35.00/hour
2.	Flat Rate – Per Day	$225.00/day

Lou Jeffries Arena Floor – Dry Surface (Spring / Summer)		
	Description	**Fee / Rate**
1.	Non-Commercial Use – Daily	$358.00/day
2.	Non-Commercial Use – Hourly	$74.00/hour
3.	Commercial Use* – Daily	$660.00/day
4.	Commercial Use* – Hourly	$130.00/hour
*Commercial is defined as "engaging in commerce, trade, business, private enterprise, sales, etc." Examples: Trade Shows, Home Shows, Conferences, Markets, etc.		

Event / Facility Refundable Booking Security Deposit Fees		
	Description	**Fee / Rate**
1.	100 or less	$100.00/per Event Application
2.	101-500	$250.00/per Event Application
3.	501+	$500.00/per event Application

Ice Surface – Prime Hours			
	Description	**Winter Rates (Contributing)**	**Winter Rates (Non-Contributing)**
1.	*Prime Hours* – Adult	$253.00/hour	$303.00/hour
2.	*Prime Hours* – Youth	$176.00/hour	$227.00/hour

Ice Surface – Non-Prime Hours (Monday to Friday – 6:00 AM to 5:00 PM)			
	Description	**Winter Rates (Contributing)**	**Winter Rates (Non-Contributing)**
1.	Adult	$176.00/hour	$238.00/hour
2.	Youth	$126.00/hour	$192.00/hour
3.	Senior	$115.00/hour	$176.00/hour
4.	Schools	$98.00/hour	$160.00/hour
5.	Youth Tournaments	$133.00/hour	$194.00/hour
6.	**Single and Double Skater rates are only available during Non-Prime Hours**		
	➢ Figure Skating – Single Skater	$65.00/hour	$87.00/hour
	➢ Figure Skating – Double Skater	$70.00/hour	$90.00/hour

Ice Surface – Recreation Skating			
	Description	**Winter Rates (Contributing)**	**Winter Rates (Non-Contributing)**
1.	Public Skating	$3.00 (tax exempt)	$4.00 (tax exempt)
2.	Moms and Tots / Seniors	$2.00 (tax exempt)	$3.00 (tax exempt)

General Fees & Rates By-law No. 2025-015,
as amended by By-law No. 2026-019

Schedule 'H' – Community Recreational Services (cont'd)

Advertising (Lou Jeffries Rec Centre, GBM, Ball Fields, etc.)		
	Description	**Fee / Rate**
1.	Home Bench	$1,000.00/year
2.	Away Bench	$1,000.00/year
3.	Rink Wall / Dasher Boards Facing Ice / Sports Fields / Sports Courts	$325.00/year
4.	Centre Ice Large Logo	$1,000.00/year
5.	On-Ice Small Logo	$600.00/year
6.	Dasher Boards Facing Bleachers	$325.00/year

Advertising – Lou Jeffries Recreation Centre		
	Description	**Fee / Rate**
1.	Bleacher Steps/Riser Per Section	$500.00/year
2.	Wall – Back of Bleachers (below banners) 36" x 60"	$150.00/year
3.	Washroom 8"x10"	$80.00/year
4.	Naming Rights for Upstairs Hall and Upstairs Washrooms	$2,000.00/year

Commemorative Bench & Tree Plaque		
	Description	**Fee / Rate**
1.	**Commemorative Bench & Custom Plaque**	
	➢ Using existing concrete pad/walkway	$2,400.00
	➢ With a new poured concrete pad base	$2,750.00
2.	Commemorative Tree & Custom Plaque	$1,300.00
3.	Credit Card Payment Administration Fee	$75.00

General Fees & Rates By-law No. 2025-015,
as amended by By-law No. 2025-050

Schedule ‘I’ – Disposal Site Fees
(plus HST where applicable)

Waste Items		
	Description	**Fee / Rate**
1.	Waste and Yard Waste Bag Tags for Curbside Pick-Up	$2.50/tag

Residential Dump Days		
	Description	**Fee / Rate**
1.	Miscellaneous Small Items	$20.00
2.	Car Load	$30.00
3.	SUV Load	$40.00
4.	½ Ton Truck or Trailer	$75.00
5.	½ Ton Truck with Trailer	$125.00
6.	1-Ton Truck	$125.00

General Fees & Rates By-law No. 2025-015

Schedule 'J' – Fees for Fire Department
(plus HST where applicable)

	Description	Fee / Rate
1.	Reports, Letters	$100.00

Requested Site Inspection(s)		
	Description	**Fee / Rate**
1.	Residential, Daycares, Group Homes (etc.)	$100.00
2.	Commercial	$200.00
3.	Re-Inspection (each visit)	$50.00
4.	Outdoor Fireplace	$65.00

Required Site Inspections		
	Description	**Fee / Rate**
1.	Commercial	$0.00
2.	Re-Inspection (each visit)	$300.00

Response		
	Description	**Fee / Rate**
1.	Fire response to property for burn complaint to extinguish fire with no current burn permit.	Current Ministry of Transportation (MTO) Rate
2.	Services rendered at an illegal incident to support Gananoque Police or Ontario Provincial Police (OPP)	Current Ministry of Transportation (MTO) Rate
3.	False Alarms – after 2 in 12 months – accidental or malicious	Current Ministry of Transportation (MTO) Rate
4.	Mechanical False Alarms	Current Ministry of Transportation (MTO) Rate
5.	Failure to notify Fire Department of testing/maintenance/drills of fire alarm system-will be charged to property owner	Current Ministry of Transportation (MTO) Rate
6.	Fire Watch, sealing and protecting buildings from weather conditions or further damage after fire or explosion	Current Ministry of Transportation (MTO) Rate
7.	Cost incurred to retain a private contractor, rent/lease heavy or specialized equipment, specialized services and associated persons for purposes of minimizing fire spread, minimizing risk and damage to persons or property or determining the origins, cause, or circumstances of any fire or explosion.	Actual costs including administration

General Fees & Rates By-law No. 2025-015
as amended by By-law No. 2026-013

Schedule 'K' – Municipal Marina Services Rates
(plus HST, unless otherwise stated)

Dockage	Type	Rates For 2025	
Seasonal	Serviced (30amp) included in rate Serviced (50amp or 2X30amp) -additional $228.10 per season	**Non-Resident Rate:**	**Resident Rate:**
		$91.47/ft	$87.19/ft
Seasonal	Un-Serviced	$78.51/ft	$74.83/ft
Monthly (Jun, Jul & Aug)	Serviced (30amp) included in rate Serviced (50amp or 2X30amp) - additional $73.00/ft per month	$53.17	
Monthly (May, Sep & Oct)	Same as Above	$31.72	
Weekly	Serviced (30amp) included in rate Serviced (50amp or 2X30amp) - additional $16.31/ft per week	$17.71	
Daily	Serviced (30amp) included in rate Serviced (50amp or 2X30amp) - additional $3.36/ft per day	$3.62	
Parking Type	Seasonal	$300.00	
	Monthly – Honk Online ONLY	-	
	Weekly – Honk Online ONLY	-	
	Daily – Honk Online ONLY	-	
Services Type	Pump Out One Tank	$32.00	
	Pump Out Two Tanks	$57.00	
	Non-Patron Shower	$5.00 (HST Included)	
Products	Ice	$5.30 (HST Included)	
Sea-Doo Ramps Dockage	Seasonal	$762.92	$680.96
Kayak Dockage	Seasonal	$200.00	
Add Personal Watercraft	Seasonal	$231.66	
Other	Seasonal Administration Fee Transient Administration Fee	$80.00 $5.00	
	Capital Improvement Fee (Seasonal and Transient)	4%	

Schedule 'K' – Municipal Marina Services Rates (Cont'd)
(plus HST, unless otherwise stated)

Seasonal Slip Hold Fees	20 Feet and Under	$375.00
	Up to 29 Feet	$550.00
	Over 29 Feet	$800.00
	Sea Doo/Dingy Ramps	$275.00
	Administration Fee	$50.00
Advertising	Signage at Entrance to Main Docks	$325.00

General Fees & Rates By-law No. 2025-015

Schedule 'L' – Fees for Placing and Dumping of Fill
(plus HST where applicable)

The following shall be paid to the Town at the time of Application for a Fill Permit:

	Description	Fee / Rate
1.	Fill / Alteration of Grade on Property	$550.00 plus $275.00 per hectare or part hectare (Overall maximum fee of $1,000.00)
2.	Renewal – As noted above (Item #1)	

General Fees & Rates By-law No. 2025-015

Schedule 'M' – Fees for Public Works Services
(plus HST where applicable)

	Description	Fee / Rate
1.	Driveway entrance and curb cuts altered	• **Residential (Single) Permit**: $55.00 plus $265.00 deposit • **Residential (Multi Unit):** Permit $135.00 plus $525.00 deposit • **Commercial Permit:** $265.00 plus a $1050.00 deposit
2.	Drainage – hookup of sump pumps to storm sewer	• **Residential (Single) Permit:** $55.00 plus $265.00 deposit • **Residential (Multi Unit) Permit**: $265.00 plus $525.00 deposit • **Commercial Permit:** $265.00 plus a $1,050.00 deposit
3.	Banners	$125.00 permit (includes installation and removal)
4.	Road Closures	Cost as per Schedule 'M1' – Public Works Cost Recovery Table
5.	Over Size Load	1 time $85.00 Annual $350.00
6.	Municipal Consent	1 time $55.00 plus $225.00 deposit Annual $225.00 plus $1050.00 deposit

Costs Under Direction of By-law Enforcement Officer		
	Description	**Fee / Rate**
1.	Grass mowing of privates lots by order thereof	$70.00/hour
2.	Excavation Permits	$55.00
3.	Miscellaneous Work	Actual cost plus 30% administration Fee

Encroachments		
	Description	**Fee / Rate**
1.	**Existing Buildings**	
	➢ Application Fee	$110.00
	➢ Annual Fee	$55.00 applied to Tax Roll (typical for all other annual fees)

Retaining / Landscaping Walls, Fences and Hedges		
	Description	**Fee / Rate**
1.	Application Fee	$110.00
2.	Annual Fee	$55.00

Refacing of Existing Buildings		
	Description	**Fee / Rate**
1.	Application Fee	$110.00
2.	Annual Fee	$55.00

Projections from Buildings		
	Description	**Fee / Rate**
1.	Application Fee	$110.00
2.	Annual Fee	$55.00

Canopies		
	Description	**Fee / Rate**
1.	Application Fee	$110.00
2.	Annual Fee	$55.00

General Fees & Rates By-law No. 2025-015

Schedule 'M' – Fees for Public Works Services (cont'd)

Directional Signage		
	Description	**Fee / Rate**
1.	Application Fee	$55.00
2.	Provision of Sign / Installation / Maintenance	Cost as per Schedule 'M1' – Public Works Cost Recovery Table
3.	Annual Fee	$0.00

Historical Markers		
	Description	**Fee / Rate**
1.	Application Fee	$55.00
2.	Provision of Sign / Installation / Maintenance	Cost as per Schedule 'M1' – Public Works Cost Recovery Table
3.	Annual Fee	$0.00

Banners		
	Description	**Fee / Rate**
1.	Application Fee	$55.00 plus cost to erect sign

Publication Boxes		
	Description	**Fee / Rate**
1.	Application Fee (Annual)	$30.00 per box

Hoarding, Covered Ways and Scaffolding		
	Description	**Fee / Rate**
1.	Application Fee	$55.00
2.	Daily Occupancy Fee	$11.25 per 6 metres (20 ft.) frontage
3.	Daily Metered Parking Fee	As determined

Dumpsters and Other Objects or Equipment		
	Description	**Fee / Rate**
1.	Application Fee	$55.00
2.	Daily Occupancy Fee	$11.25 per 6 metres (20 ft.) frontage
3.	Daily Metered Parking Fee	As determined

Additional Fees		
	Description	**Fee / Rate**
1.	Management Staff	$110.00 per hour
2.	Other Staff	$65.00 per hour

Water Street Swing Bridge		
	Description	**Fee / Rate**
1.	Single swing requests received for construction purposes (essential)	$150.00 plus staff and equipment time per Schedules 'M' and 'M1'
2.	All recreational related requests to swing the bridge (non-essential)	$250.00 plus staff and equipment time per Schedules 'M' and 'M1'

Water & Wastewater		
	Description	**Fee / Rate**
1.	Water & Wastewater Service Permit Application	$50.00

General Fees & Rates By-law No. 2025-015

Schedule 'M1' – Public Works Cost Recovery Table
(plus HST where applicable)

	Equipment	Equipment $ / Hour	Labour	Equipment	Equipment $ / Hour
1.	Plate Packer	$24.00			
2.	Trackless	$26.25	$39.50	$65.75	$85.50
3.	John Deere Tractor	$13.00	$39.50	$52.50	$72.25
4.	Tractor with Grading Box	$19.00	$39.50	$58.50	$78.25
5.	Backhoe	$50.00	$39.50	$90.00	109.75
6.	Front-End Loader	$50.50	$39.50	$90.00	$109.75
7.	Bucket Truck*	$68.25	$78.75	$147.00	$186.38
8.	Chainsaw	$5.00	$39.50	$44.50	$64.25
9.	Brush Chipper**	$16.00	$39.50	$55.50	$75.25
10.	Sweeper Truck	$68.50	$39.50	$108.00	$127.75
11.	John Deere Loader	$47.25	$39.50	$86.75	$106.50
12.	5 Ton Dump	$57.75	$39.50	$97.25	$117.00
13.	1 Ton Pick up	$31.50	$39.50	$71.00	$90.75
14.	½ Ton Pick up	$18.00	$39.50	$57.50	$77.25
15.	TC-54	$1.25/day/ea	$39.50		
16.	Wooden Barricades***	$2.50/day/ea	$39.50		
17.	Pylons	$1.25/day/ea	$39.50		
18.	Metal Construction Fence****	$6.00/day/ea	$39.50		

*Requires two (2) Operators
**Requires two (2) Operators
***Each is one (1) eight (8) foot section
****Each is one (1) eight (8) foot section with feet

General Fees & Rates By-law No. 2025-015

Schedule 'N' – Fees for Visitor Centre
(plus HST, where applicable)

Description	Fee / Rate (per year unless otherwise noted)
Digital Marketing Ad	$65.00 monthly per screen
Brochure Racking & 8 ½ x 11 Feature Sheet	$120.00 for first space
Chamber members that purchase an ad in the current Visitor Guide will receive a 15% discount on brochure racking for the 1st space	$102.00 – 1st space
Additional Rack Card display	$65.00 for each additional space
Poster Display (36" x 24")	$540.00
On-site Outdoor Sandwich Board	$230.00 / side
Visitor Guide Advertisement	
1/3 page - 2.25 x 3.75	$800.00 (15% discount for Chamber members = $680.00)
1/4 page - 2.25 x 2.00	$600.00 (15% discount for Chamber members = $510.00)
1/2 page - 4.5 x 3.75	$1000.00 (15% discount for Chamber members = $850.00)
Full inside page 4.5" x 7.5"	$2,000.00 (15% discount for Chamber members = $1,700.00)
Full inside cover 4.5" x 7.5"	$3,000.00 (15% discount for Chamber members = $2,550.00)
Full inside back cover 4.5" x 7.5"	$3,000.00 (15% discount for Chamber members = $2,550.00)
Full back cover 4.5" x 7.5"	$3,000.00 (15% discount for Chamber members = $2,550.00)
½ page back cover 4.5" x 3.75"	$1,500.00 (15% discount for Chamber members = $1,275.00)
Window Display	$540.00