THE CORPORATION OF THE TOWN OF

GANANOQUE

Canadian Gateway to the 1000 Islands

EMPLOYMENT OPPORTUNITY: RINK ATTENDANT PART-TIME STUDENT POSITION

Reporting to the Superintendent of Parks, Recreation & Facilities this position is to assist with the operation and maintenance of the Lou Jeffries Arena. Main duties of this position include general cleaning duties, monitor building, removing, and installing nets, meeting room set ups and tear downs, receiving payments, and conducting skate patrol during public skating times. A Student Rink Attendant will also assist with inquiries from the public and facility users and will ensure compliance with health and safety requirements in all aspects of the work.

Qualifications:

- Must be presently enrolled as a full-time student.
- Minimum age to apply is 15.
- Effective public relations and communication skills.
- Ability to lift 50 lbs. independently.
- Ability to skate.
- Basic knowledge of cleaning and building maintenance and mechanical equipment and procedures an asset.
- Satisfactory Canadian Police Information Centre check (CPIC)

Work Environment:

- Work will be on an as required basis, days, evenings, and weekends.
- Work is completed inside and outside in all weather conditions.
- This position requires a person who can work independently, multi-task and work in a busy, sometimes disruptive, environment.
- Must be able to provide customer service to the public in a friendly, respectful, and helpful manner on a regular basis while carrying out related tasks.

Pay rate is minimum wage. All Applications must clearly indicate: “Parks & Recreation Rink Attendant – Part-Time Student Position.”

Please submit applications by email no later than **December 4th, 2026, at 4:00PM**

Human Resources,
30 King Street East, Gananoque Ontario, K7G 1E9
Phone: 613-382-2149
Email: Mkirkby@gananoque.ca

We appreciate the interest of all applicants; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and used for the purpose of the candidate selection only. The Town will provide accommodation for individuals with accessibility needs.